

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11:00 a.m. on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request: 9/6/2023**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

**2. Title:** Amends a contract with Colorado Affordable Legal Services that provides eviction legal defense services by increasing the awarded amount from \$375,000 to \$545,000 and extending the term through 12/31/2024. (ATTNY-202369718-03)

**3. Requesting Agency:** City Attorney’s Office

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Karissa Johnson	Name: Sabrina Allie
Email: <a href="mailto:Karissa.johnson@denvergov.org">Karissa.johnson@denvergov.org</a>	Email: <a href="mailto:Sabrina.Allie@denvergov.org">Sabrina.Allie@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

HOST has a five-year strategic plan goal to serve 2,000 households with full or limited legal representation in an eviction proceeding annually. This amendment adds an additional \$170,000 for Colorado Affordable Legal Services (CALs) to provide high quality service to at least 180 unduplicated households in an eviction proceeding. This contract serves households at or below 80% AMI.

CALS is on site at the city and county building every Monday providing service to residents facing imminent eviction. HOST has asked CALs to serve on site weekly and this has led to a substantial increase in households served.

**6. City Attorney assigned to this request (if applicable):** Eliot Schaefer

**7. City Council District:** citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet below\*\***

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

Professional Services > \$500K

**Vendor/Contractor Name:** Colorado Affordable Legal Services, LLC

**Contract control number:** ATTNY-202369718-03

**Location:** 1410 Grant Street, Suite B105 Denver, CO 80203

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**   3  

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original: HOST 202157454: 1/1/2021 – 12/31/2021  
1<sup>st</sup> Amendment: ATTNY-202161540-01: 01/01/2021 – 12/31/2023  
2<sup>nd</sup> Amendment: ATTNY-202262175-02: 01/01/2021 – 12/31/2023  
3<sup>rd</sup> Amendment: ATTNY-202369718-03: 01/01/2021 -12/31/2024

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
375,000	170,000	545,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023	12 months	12/31/2024

**Scope of work:**

Objective: Prevent evictions by providing free legal assistance to low and moderate-income residents in the City and County of Denver: 200 unduplicated households in program year four.

Level 1 Outcome: Provide brief service and legal advice to approximately 120 unduplicated households.

Level 2 Outcome: Provide full legal representation in a pending eviction action approximately 60 unduplicated households.

**Was this contractor selected by competitive process? Yes**

**Has this contractor provided these services to the City before?  Yes  No**

**Source of funds:** Affordable Housing Property Tax and Other Local Revenue Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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