



Expenditure Report Capabilities Briefing

**Budget & Policy Committee
February 3, 2025**

Agenda

Official System of Record

Existing Resources

Dashboard Examples

Discussion



Official System of Record



- Service/supply costs
- Personnel costs
- Appropriated budget
- Purchase orders
- Payments
- Tracks expenses by cost center/appropriation

Industry Best in Class

- Cloud based Enterprise Resource Planning (ERP) System
- Imbedded internal controls and approval workflow
- Real-time reporting of financial information
- Ability to track transactions on multiple levels – fund, cost center, program, etc.
- Ability to drill down into transactions

Existing Public Resources

Transparent Denver

Checkbook

See detailed information about city expenditures broken down by payees, department, and more.

Budget

See our full city budget and budget-in-brief as well as our 6-year plan.

Contracts

The City and County of Denver uses a competitive selection process to negotiate contracts with vendors for goods and services. Search city contracts through the Office of the Clerk and Recorder.

Reports

See a variety of Denver's financial reports including our comprehensive annual financial reports, city budget reports, community report, and single audit reports.

Investments & Debt

The city invests its cash with the principles of safety, liquidity, and yield; and oversees and monitors the debt and financing issuance and administration processes for city obligations including its enterprises, such as Denver International Airport, and debt for special districts and economic-related activities.

Business Taxes

Access tax descriptions and forms and pay your business taxes online.



Dashboard Pilot

Lisa Martinez-Templeton

[Click to view dashboard \(test\)](#)

City Council Financial Report - DRAFT

Department of General Services Appropriation

Budget and Amount Expended



Reset Page

Return to Landing Page

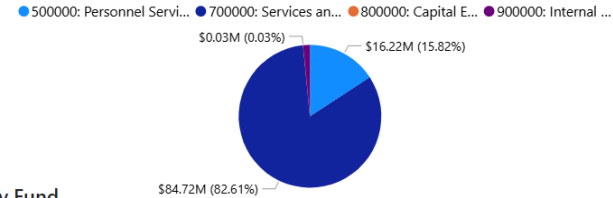
Budget Summary

Fund	Budget	Commitments	Obligations	Actuals
01010 General Fund	\$68,720,400	\$0	(\$9,115)	\$65,563,866
11845 Convention Marketing/Tourism	\$36,573,302	\$0	\$0	\$36,573,302
11879 Internal Billings and Reimbursements	\$433,314	\$0	\$0	\$283,870
11884 DOJ Settlement ADA Improvements	\$136,532	\$0	\$0	\$136,532
Total	\$105,863,549	\$0	(\$9,115)	\$102,557,571

Select Cost Center(s) to Filter

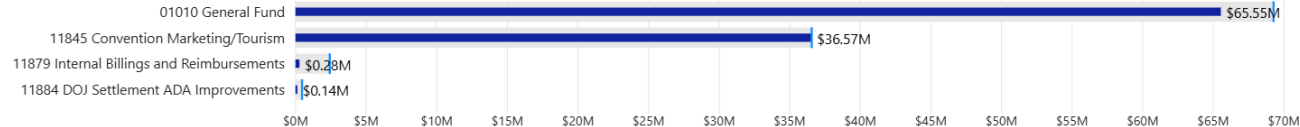
Convention & Visitors Bureau	Facilities Management Administration	Facilities Management Project Manag...	Facilities Management Team B	Facilities Management Team D
Denver Energy Office	Facilities Management Operation Team	Facilities Management Team A	Facilities Management Team C	Facilities Management Team E

Percent of Budget by Account Code



Spend vs Budget by Fund

● Total Actuals ● Current Budget ■ Target Budget



Definitions

Commitments

Funds for known future spending (**pre-encumbered**)

Example: Requisition

Obligations

Funds that represent obligations to pay or are **encumbered**. Obligations cease to be encumbrances when paid or canceled.

Example: Purchase orders or contracts

Actuals

Funds that have already been spent

Example: A payment or invoice paid

Major Expenditure Categories (Account Code)

Personnel Services (start with 5) – e.g., salaries and fringe benefits

Services and Supplies (start with 6 or 7) – e.g., office supplies or professional services

Capital Equipment (start with 8) – fixed assets costing \$5k or more

Internal Services and Misc. (start with 9) – services or materials from one agency to another

Discussion