

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Angela Casias  
at [angela.casias@DenverGov.org](mailto:angela.casias@DenverGov.org) by **12:00 pm on Monday**.

***\*All fields must be completed.\****  
***Incomplete request forms will be returned to sender which may cause a delay in processing.***

**Date of Request:** April 28, 2017

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)*

A Resolution request for a professional parking management services agreement between the City and County of Denver and SP Plus Corporation to operate city surface parking lots.

**3. Requesting Agency:**

**Agency Division: Public Works Transportation Parking Operations**

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Scott Bauman
- **Phone:** 720-913-4507
- **Email:** Scott.bauman@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Angela Casias
- **Phone:** 720-913-8529
- **Email:** Angela.casias@denvergov.org

**6. General description/background of proposed ordinance including contract scope of work if applicable:**

The Department of Public Works controls and operates certain public parking facilities for the City and County of Denver. The purpose of this request is to secure a qualified and responsive facility contractor to provide professional parking management services in the operation and maintenance of the Acme, Auraria, Bannock, Chestnut, N. Elati, S. Elati, and Firehouse surface parking lots (hereinafter “Lots” or individually as “Lot”) and extend On-Call work at other City facilities, as needed. The City may award one or more contracts.

Professional parking management duties include, but are not limited to, the complete operation and maintenance of the city surface parking lots to include enforcement, customer service, record keeping, revenue collection and depositing, event management, staffing (including DPD traffic control), and monthly financial reporting and analysis. Additionally, facility management responsibilities also entail security services, janitorial services, accounts payable of all garage expenses, and maintaining all garage parking equipment and systems.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 201734150
- b. **Contract Term:** 9/1/2017 – 8/30/2020 with optional 2 year extension
- c. **Location:** Downtown

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*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

d. **Affected Council District:** 8

e. **Benefits:** Revenue of \$4 million over the three-year term with a total expenditure of \$920,000.00

f. **Contract Amount (indicate amended amount and new contract total):** \$920,000.00

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

No

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_