

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: March 15, 2016

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** 0667A0313 – The Vendor is McCandless Truck Center, Inc. and the Master Purchase Order Agreement is for medium-heavy duty equipment and trailer parts from the brand INTERNATIONAL and are O.E.M. only. These parts are repairs and replacement parts to City and County vehicles.

3. **Requesting Agency:** Purchasing

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Andrew Miskell, Staff Buyer
- **Phone:** (720) 913-8159
- **Email:** [andrew.miskell@denvergov.org](mailto:andrew.miskell@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Andrew Miskell, Staff Buyer
- **Phone:** (720) 913-8159
- **Email:** [andrew.miskell@denvergov.org](mailto:andrew.miskell@denvergov.org)

6. **General description of proposed ordinance including contract scope of work if applicable:**

After analyzing our spend analysis and trends of usage of this MPO, we are looking to increase the total allowable amount of spend for the lifetime of this agreement not to exceed \$900,000.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 0667A0313 – McCandless Truck Center, Inc.
- b. **Duration:** 9/23/2013 to 6/30/2016, with an option for one (1) more yearly renewal to end on 6/30/2017
- c. **Location:** City Wide
- d. **Affected Council District:** All Districts
- e. **Benefits:** To ensure that the fleet of City and County of Denver vehicles are properly maintained and available for use year round.
- f. **Costs:** \$900,000 for the life of the agreement (not to exceed)

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None.

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To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_