

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 7/20/21

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Approves the second amendment to the original 2016 agreement with Qcera, Inc., a software provider used by the Office of Human Resources Leave Management Team to manage authorized FMLA/ADA leave cases for city employees. Amends the agreement by adding \$96,291.60 in 2020, and \$98,051.40 in 2021, for a total contract amount of \$574,301.05.

3. Requesting Agency: Office of Human Resources

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Branchaud	Name: Suzanne Iversen
Email: george.branchaud@denvergov.org	Email: suzanne.iversen@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed: Second amendment to the original 2016 agreement with Qcera, Inc., a software provider used by the Office of Human Resources Leave Management Team to manage authorized FMLA/ADA Leave cases for city employees. Amends the agreement by adding \$96,291.60 in 2020, and \$98,051.40 in 2021, for a total contract amount of \$574,301.05.

6. City Attorney assigned to this request (if applicable): Steve Hahn

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0848

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Expenditure – Software Agreement

Vendor/Contractor Name: Qcera, Inc.

Contract control number: CSAHR-202158823

Location: N/A

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 10/01/16 – 09/30/23

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$194,343.00	\$379,958.05	\$574,301.05

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/01/16-09/30/2021	10/01/2021	09/30/2023

Scope of work: To provide FMLA and Leave Management Software services to the Office of Human Resources Leave Management Team.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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