

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 8/5/2014

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: Denver International Airport requests a contract amendment for Insight Global, Inc. 201100104 - On-Call Technical Professional Services

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
- Phone: (303) 342-2201
- Email: Amy.Raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Robert W. Kastelitz, Deputy Manager of Aviation - Technologies
- Phone: 303-342-2020
- Email: Robert.Kastelitz@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

Insight Global, Inc. consultants offer staff augmentation for program and project management services. Insight Global, Inc. consultants also provide services to the Portfolio & Project Management Office, Applications Team, and the Network Engineering Group.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: 201100104
- b. Duration: 3 years, plus two one-year options to extend
- c. Location: DIA
- d. Affected Council District: 11
- e. Benefits: Highly specialized On-Call Professional Service in staff augmentation
- f. Costs: \$1,500,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,500,000.00	\$718,600.00	\$2,218,600.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/5/2011 through 10/4/2014	1 year	10/4/2015

- g. Date Goals Assigned: N/A
- h. Goals: N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Vendor/Contractor Name: Insight Global, Inc.

Contract control number: 201100104

City's contract manager: Kelan Pape

Was this contractor selected by competitive process? Yes, RFP, Was it the low bid?

Term/Duration of contract/project: Three years plus two (1) year options to extend

Renewal terms: The term of this Agreement may be extended for two periods of one (1) year each, by written amendment to this agreement.

Purpose: Insight Global, Inc. consultants offer staff augmentation for program and project management services. Insight Global, Inc. consultants also provide services to the Portfolio & Project Management Office, Applications Team, and the Network Engineering Group.

Scope of services to be provided with performance bench marks:

Cost/value: \$2,218,600.00

Source of funds: O&M and CIP

Benefit: This amendment will allow for the vendor to continue providing On-Call Professional Services.

Termination provision for City and for contractor: The City has the right to terminate this Agreement without cause on thirty (30) days prior written notice to the Consultant, and with cause on ten (10) days prior written notice to the Consultant.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DIA

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____