

ORDINANCE/RESOLUTION REQUEST

Please email requests to Yolanda Quesada
at yolanda.quesada@denvergov.org by **12:00 pm on Monday.**

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/03/16 _____

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Request to approve establish fees for the Levitt Pavilion and modify certain fees for golf, event permits, and 3 event facilities

3. **Requesting Agency:** Parks and Recreation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Fred Weiss / Laura Morales
- **Phone:** 720-913-0735 / 720.913.0633
- **Email:** fred.wess@denvergov.org / laura.morales@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Fred Weiss / Laura Morales
- **Phone:** 720-913-0735 / 720.913.0633
- **Email:** fred.wess@denvergov.org / laura.morales@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

The Levitt Pavilion is scheduled to open in late 2017 and the department wishes to establish fees for its use. The department also wishes to adjust certain fees for golf, event permits, and 3 event facilities.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** N/A
- b. **Contract Term:** N/A
- c. **Location:** Various
- d. **Affected Council District:** all
- e. **Benefits:** Increased revenue; simplified fee structure;
- f. **Contract Amount (indicate amended amount and new contract total):** N/A

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

Not that we are aware of

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____