ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias
at angela.casias@DenverGov.org by **12:00 pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: October 4, 2017

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes**   ☒ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence <u>description</u> – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request:* **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc***.)*

   Hallmark, Inc.
   On-Call Construction Services

   Requesting Agency:
   Agency Division: Public Works

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Matt MacLachlan
   - **Phone:** 720 865-3167
   - **Email:** matthew.maclachlan@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor-Council and who will be available for first and second reading, if necessary</u>.)*
   - **Name:** Angela Casias
   - **Phone:** 720 913 8529
   - **Email:** angela.casias@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

   Construction Services Contract. Individual project proposal requests will be issued and individual work orders will be awarded. There will be a work order maximum amount of $450,000.00. This amendment will add an additional year and $1M to the funding.

Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

   a. **Contract Control Number:** 201523757
   b. **Contract Term:**   The current contract expires 10/31/2017, with this amendment the contract will expire 10/31/2018
   c. **Location:** Various
   d. **Affected Council District:**   Citywide
   e. **Benefits:**
   f. **Contract Amount (indicate amended amount and new contract total):** $2M with an additional $1M for a total contract amount of $3M

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

   None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____