# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

*All fields must be completed.*
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: November 11, 2021**

**Please mark one:**  ☐ **Bill Request**  **or**  ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes**     ☒ **No**

   **If yes, please explain:**

2. **Title:** *(Include a concise, one sentence description – please include* name of company or contractor *and* contract control number *- that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   To approve the Mayoral appointment of the following individual to the Colfax Business Improvement District:

   Christopher Bishop, Castle Rock (M)(C) to serve as a representative of a tenant in the District for a term expiring March 31, 2022, and occasioned by the resignation of Nikki Hazamy, appointed.

3. **Requesting Agency:**     Mayor's Office of Boards and Commissions

4. **Contact Person:**  (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Romaine Pacheco
   - **Phone:** 720.865.9085
   - **Email:** romaine.pacheco@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution* who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.*)*
   - **Name:** Romaine Pacheco
   - **Phone:** 720.849.7935
   - **Email: romaine.pacheco@denvergov.org**

6. **General description of proposed ordinance including contract scope of work if applicable:**

   **\*\****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing.  If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

   a. **Contract Control Number:**
   b. **Duration:**
   c. **Location:**
   d. **Affected Council District:**
   e. **Benefits:**
   f. **Costs:**

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: RR21 1409                         Date Entered: _____