



CITY AND COUNTY OF DENVER

PRIVILEGED AND CONFIDENTIAL WORK PRODUCT

Michael B. Hancock
Mayor

To: Mayor Hancock
From: Romaine Pacheco, Director
Date: September 27, 2022

BOARD: Denver Commission on Aging

POC: Perla Gheiler

BACKGROUND:

Members: No less than 7/no more than 21

Terms: 2 years

Confirmation: Yes

The Commission advises the Mayor on issues affecting the aging community. The Commission approves and makes recommendations on the use of federal funding which flows through DRCOG.

RECOMMENDATION:

Gina Del Castillo, Wheat Ridge (F)(H) for a term expiring August 31, 2025, appointed.

ACTION NEEDED:

 Appoint Del Castillo

Please provide additional candidates to consider.



- [Close Window](#)
- [Print This Page](#)
- [Expand All](#) | [Collapse All](#)

BAC-8340

Contact Information

Contact Name	Gina Del Castillo	Home Address	4740 Sausbury Street
Preferred Phone	3033590585	Home City	Wheat Ridge
Preferred Email	gdelca5163@comcast.net	Home State	CO
Other Phone		Home Zip	80033
Other Email	lagina121@gmail.com	County	Jefferson
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	Yes
SSN	[REDACTED]	Race/Ethnicity	Hispanic
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Ms.

Board Information

Board Name	Denver Commission on Aging	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	NextFifty Initiative	Work Address	950 S. Cherry St Suite 510
Position	Community Engagement Officer	Work City	Denver
Business Phone #	3035860437	Work State	CO
Work Email	ginadc@next50initiative.org	Work Zip	80246

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Jefferson	Special Information	
Denver City Council District No	N/A		

Education and General Qualifications

Name of High School	Denver West High School	Name of Graduate School	
Location of High School	Denver	Location of Graduate School	
# of Years Attended High school	4	# of Years Attended Graduate School	
Did you Graduate	Yes	Did you Graduate	

High School

Graduate Major

Name of College Regis University
 Location of College 3333 Regis Blvd
 # of Years Attended College 3
 Did you Graduate College Yes
 Undergrad Major Business Administration

Reference Details

Reference Name #1	Roberto Rey	Reference Email #1	rrey@aarp.org
Reference Phone #1	303-318-6763	Reference Address #1	303 E. 17th Ave., Suite 510
Reference Name #2	Chandra Mathews	Reference Email #2	chandram@next50initiative.org
Reference Phone #2	303.590.9994	Reference Address #2	950 S. Cherry St Suite 510
Reference Name #3	Sr. Alicia Cuaron	Reference Email #3	alicia.cuaron@franciscanway.org
Reference Phone #3	303-918-6153	Reference Address #3	

Agree to a background check

Owner Romaine Pacheco

Created By Denver Integration, 8/25/2022 12:18 PM
 Last Modified By Denver Integration, 8/25/2022 12:18 PM

Notes & Attachments

RESUME G DELCASTILLO Denver Commission Agingdocx.pdf

Type Attachment
 Last Modified Denver Integration
 Description
[View file](#)

Virginia (Gina) Del Castillo

Cell: 303-359-0585

Gdelca5163@comcast.net

Denver Commission on Aging

◆ Commitment to Excellence ◆ Accomplished ◆ Results Driven

PROFILE

- High regard for personal integrity, confidentiality, quality and excellence
- Exceptional people/rapport skills with all levels of administration
- Proven leadership in working with people from diverse background and levels
- Excellent problem solving skills and detail oriented
- Excellent verbal and networking skills

LEADERSHIP AND ORGANIZATIONAL DEVELOPMENT

- Directed self sufficiency, employment, training and economic development programs
- Established and provided oversight in the implementation of program policies and procedures
- Prepare board reports on program status and initiated departmental strategic planning sessions
- Developed financial resources for program and organization sustainability
- Oversee administration for department to include grant management, reporting and strategic planning
- Developed community based collaborative supporting quality of life initiatives
- Cultivated innovative marketing concepts and strategic planning of services

BUDGET AND FISCAL MANAGEMENT

- Prepared annual budget, presented to board for approval, managed and tracked expenditures
- Communicated grants administration policies and procedures financial accountability
- Evaluated financial tracking, implemented adjustments and provided projections to board
- Developed program evaluation and implemented program logistics for greater efficiency
- Conducted ongoing grants administration, program and organization management research
- Scheduled financial reports to funders and donors, and submitted all required tax documents

HUMAN RESOURCE MANAGEMENT

- Developed extensive recruitment initiative yielding excellent pool of candidates
- Vet resumes, coordinated schedules for interviews and conducted background checks
- Validate applicant's skills by administering assessments and scoring tests
- Developed and conducted on-boarding presentations and welcomed new employees to the organization
- Involved in all aspects of employment tenure from hire, evaluations, supervision and final day
- Supervised staff and developed essential team work in program implementations

MARKETING AND COMMUNICATIONS

- Developed various community based collaborative entities supporting quality of life initiatives
- Designed marketing materials, brochures, newsletters and reports for publication
- Created and implemented campaign to build public awareness for community based organizations
- Established and relationships with non-profit organizations, foundations and government agencies
- Developed Advisory Council designed to support the organization and special programs
- Developed and presented promotional package to donors, board members, and corporate representatives
- Cultivated relationships in developing long term partnerships and collaborations

EVENT COORDINATION AND FUNDRAISING

- Advanced fund development concepts addressing long term sustainability and capacity
- Coordinated and implemented major fundraising events; increases by 50% of previous goals
- Oversee all aspects of planning to ensure maximum participation and sponsorship
- Coordinated planning committee for greatest range of input and oversee agenda development
- Involved in all aspects from sponsorship, volunteers, board involvement, auction, social media

PROGRAMS - GRANT MANAGEMENT - Administration

- Provided oversight and supervision for day to day operations
- Scheduled and coordinated logistics of meeting for board, staff and guests
- Coordinated and supervised staff with weekly, monthly or quarterly group or 1-1 meetings
- Researched grant opportunities, prepared documents for submittals and tracked awards
- Maintained the integrity of data, timely processing, adherence to operational procedures and policies
- Generated correspondence informing prospective grantees of guidelines and noted benchmarks
- Developed host database and recordkeeping procedures for access and retrieval
- Coordinated and implemented the preparation and compilation of materials for grant submittals

EDUCATION

Colorado Christian University: Masters in Curriculum and Instruction (Maximum course work)

Regis University: Cum Laude; Business Administration/Management Minor: Sociology

University of Northern Colorado: Elementary Education, Psychology

PUBLIC SPEAKING | PUBLICATIONS

"Opening Doors Wider" Publication: A Training Guide for Culturally Integrative Services to Latino Elders and Their Families; A guide to support health and Human Services Professionals – Executive Team Coordinator

"Overcoming Obstacles" Effective Problem Solving – Personal Coaching Presentations

"Building Self Esteem" Building Personal Confidence

"Career Development and Looking into the Future" Personal Coach Presentation

"Creating a New Beginning"; Motivational Workshop; TANF/Social Service Recipients

"Powerful Goal Setting"; Training Public Housing Residents; Developed Presentation, and Workbook

EMPLOYMENT

2021 – Present	Community Engagement Officer	Next50 Initiative
2012 – 2020	Consultant	GDC Consulting, Principal
2016 – 2018	Executive Director	Latina Safe House
2012 – 2016	Project Coordinator	Latino Community Foundation
2009 – 2011	Instructor	Center for Work Education and Employment
2008 – 2009	Human Resource Manager	American Indian College Fund
2006 – 2007	Fund Development/Event Planner	Kellogg Fellows Leadership Alliance

COMPUTER SKILLS

Excellent computer proficiency in Microsoft Office Windows/Programs, Excel, Power Point Presentations, Outlook internet research, Dropbox, Animoto, Constant Contact, Zoom, Microsoft Teams, Skype, Salesforce; excellent computer home security and remote capabilities

VOLUNTEER

Ricardo Flores Magón Academy – Board Chair

Centro Humanitario – General Board member

Holy Rosary Church – Parish Finance Committee