

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/15/21

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Amends a contract between DEN and ABM Parking Services to provide shuttle bus management services for Shuttle Bus Management Services.

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Herald Hensley	Name: Carolina Flores
Email: Herald.Hensley@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

To allow for a modification to the existing Shuttle Bus Management Services Agreement between ABM Aviation, Inc. (ABM) and Denver International Airport (DEN). This amendment will include language related to requirements on reporting, bus driver background checks, shift limits, and drug and alcohol testing. The Liquidated Damages Section of the Agreement will also be amended to ensure that the contract's performance standard for required service levels is consistent with the Standard Operating Procedure. Additionally, the Obligations of the City Section will be amended to clarify responsibility for costs relating to painting and wrapping of the bus fleet.

The City may desire to test certain shuttle bus types to include electric buses to determine their applicability in providing service at DEN. The Contractor agrees to assist with these tests up to and including the lease/purchase of said vehicles. Costs of testing will be reimbursable expenses with no mark up by Contractor.

Lastly, the Adjustment of Fees formula in Section 4.4 as defined in the Agreement need to be corrected. The current formula does not correspond with the intent of the annual increase under the Adjustment of Fees Section.

This amendment will not extend the current term and will not increase the contract's maximum liability.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 1418

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services

Vendor/Contractor Name: ABM Aviation, Inc.

Contract control number: 202160634-02/ Legacy # Alfresco 201630273

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Existing start date: 02/01/2017, Existing end date: 01/31/2023; DEN has approved the first option year.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$178,000,000.00	-	\$178,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
02/01/2017 – 01/31/2023	-	-

Scope of work:

DEN Shuttle Bus Management Services Agreement provides transportation services to the traveling public and employees from DEN parking facilities to the Jeppesen Terminal and Concourses. These services include, but are not limited to, the management, operation, maintenance, the provision of buses and other related services. The Contractor provides all personnel, materials, vehicles, equipment, supervision and other items necessary to (1) manage, operate, maintain, provide the vehicles, and other related services that are required for a Comprehensive Shuttle Bus Service at DEN, (2) ensure compliance with all applicable laws, rules, regulations, and standards for busing operations, and (3) establish and maintain superior levels of customer service. The term of the agreement is 5 years plus (2) one-year extensions with an effective date of 2/1/2017. Approval of the first extension year has been submitted to ABM Aviation.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Annual O&M Budget

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

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Who are the subcontractors to this contract?

The Division of Small Business Opportunity has determined on February 9, 2016, that this contract's Scope of Services does not fall under provisions of Denver's CEI (Construction Empowerment Initiative) Ordinance.

ABM Parking Services has proposed the following list of subcontractors:

Penske, Fleet Repair & Maintenance Services	7.36%	
Nationwide Parking (MBE), Lot Supervisors	5.00%	ACDBE
Drug Testing Services, (MBE) New Hire, DOT Random, Post Accident /Injury Screening	1.00%	DBE
Classique LLC	1.00%	M/WBE

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