



Executive Summary
FEMA Grant Agreement

Department of Finance
Oct. 18, 2021

City Council Request

Amends a grant agreement with the Colorado Department of Public Safety by adding \$1,492,284.67 for a new total of \$132,877,555.43 in FEMA Covid-19 Public Assistance funds to allow the City to charge administrative payroll to the grant for those individuals directly managing the program as well as to include certain professional services contracts. No change to agreement duration (FINAN-202160429).

Background

Under the FEMA Covid-19 Public Assistance Grant Program, The City and County of Denver has been approved for reimbursement of certain expenses related to COVID emergency response. These include expenses related to sheltering, Personal Protective Equipment (PPE), Community Testing, Vaccine administration and Emergency Operations Center activities.

This amendment incorporates management costs, which are certain administrative expenses incurred to allow for the overall execution of the program. These include a portion of the salary and benefits of personnel in the Department of Finance who conducted oversight, administration, and day-to-day management of the program through June 30, 2021. Such personnel include the Federal Grants Manager and an Associate Accountant. Another allowable expense are the professional services provided by Base Tactical Disaster Recovery, who have assisted the City with its management of the FEMA program since its inception in the spring of 2020. Finally, the management costs also incorporate administrative expenses incurred by Denver Health and Hospital Authority, who have coordinated with the City by folding in its own program as part of the larger claim submitted to the State and to FEMA. The breakdown of the costs are as follows:

Expense Category	Amount
Base Tactical Disaster Recovery Professional Services	\$1,120,560.00
Denver Health & Hospital Authority	\$201,480.00
City and County of Denver Personnel	\$170,243.67
Total	\$1,492,284.67

Similar to other elements of its claim, the City will submit version requests to add additional amounts for subsequent time periods, meaning the amounts represented above may expand, pending State and FEMA approval.