

# ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one:  Bill Request or  Resolution Request Date of Request: 11/30/2020

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Contract execution with Daktronics to provide dynamics signage as part of phase one completion of the Great Hall Project.

## 3. Requesting Agency: DEN – Great Hall Completion

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Michael Sheehan	Name: Angela Casias
Email: Michael.Sheehan@flydenver.com	Email: angela.casias@flydenver.com

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Daktronics will provide dynamic signage for Phase 1 of the Great Hall renovation at Denver International Airport. The purchase consists of LED monitors, border kits, spare parts and a Content Management System that will integrate with the SITA system. Also included are training, installation supervision and engineering. The budget was established after the completion of an RFI that received responses from 16 suppliers.

## 6. City Attorney assigned to this request (if applicable): Tracy Davis

## 7. City Council District: District 11

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1439

Date Entered: \_\_\_\_\_

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): **Construction**

Vendor/Contractor Name: **Daktronics**

Contract control number: **202056153**

Location: **Denver International Airport**

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): **12 months**

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,957,056.00		\$1,957,056.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	12 months	NTP + 12 months

**Scope of work:**

Daktronics will provide dynamic signage for Phase 1 of the Great Hall renovation at Denver International Airport. The purchase consists of LED monitors, border kits, spare parts and a Content Management System that will integrate with the SITA system. Also included are training, installation supervision and engineering. The budget was established after the completion of an RFI that received responses from 16 suppliers.

Was this contractor selected by competitive process? Yes  If not, why not?

A Request for Information was issued to the dynamic signage community. Sixteen (16) responses were received and evaluated using a comparative technical analysis. Daktronics was selected based on the quality of the product, the technical criteria and the price. Deferral of the purchase would delay the completion of the Great Hall project. Informal Competitive Procurement: This procurement is subject to Memorandum No. 8B and will be procured through an informal competitive process.

Has this contractor provided these services to the City before?  Yes  No

Source of funds: **Great Hall Phase One Budget**

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): **No Goal Assigned**

Who are the subcontractors to this contract? **NA**

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Date Entered: \_\_\_\_\_