

BILL/ RESOLUTION REQUEST

- 1. Title:** Approves Career Service Authority classification notices # 1360, 1361, & 1362.
- 2. Requesting Agency:** Career Service Authority
- 3. Contact Person *with actual knowledge of proposed ordinance***
 - Name:**Alena Martinez
 - Phone:**720-913-5726
 - Email:**alena.martinez@denvergov.org
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
 - Name:**Bruce Backer
 - Phone:**720-913-5643/720-913-5663
 - Email:**bruce.backer@denvergov.org
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**
 1. Classification Notice #1360 – Combination Inspector I (622-T), Combination Inspector II (624-T), Chief Trades Inspector (812-T) and Trades Inspector (621-T) are new classes. Public Safety Inspector (621-T) is recommended for abolishment. The Community Planning and Development department has been working for several years on developing trades inspection staff that can perform inspections in more than one trades area. This saves the department time and is a more efficient use of resources. Instead of sending several inspectors out to the same location, the goal is to dispatch one inspector who has the needed licenses and/or certifications and experience to inspect work in several trades areas at the same location. The department has established an extensive training program to assist employees in obtaining the needed training for obtaining the required licenses and/or certifications. There is no budget impact.
 2. Classification Notice 1361 - 911 Lead Operator, 911 Operator, Aviation Tour Guide, Epidemiological Research Technician, Health Information Supervisor, Nuclear Medicine Technologist Supervisor, Nurse Midwife, Physician Assistant, Public Health Dentist and Senior Plus Case Coordinator are all recommended for abolishment. These are classes to be abolished. These classes are vacant, and other classes were created to replace these classes and/or are no longer needed by the department or agency. The departments or agencies that used these classes were notified, and they approved the abolishment of these classes. There is no budget impact.
 3. Classification Notice 1362 - revising Community Rate Schedule A. We are also changing the pay grades of Activities Leader I – Non Certified, Activities Leader II –

Certified from, Advanced Lifeguard from, Fitness Instructor I – Non Certified, Fitness Instructor II – Certified, Lifeguard, Pool Supervisor, Sports Official I- Non Certified, Sports Official II – Certified. Lastly, we are changing the pay grade and job code of Television & Video Production Support Technician. Career Service Authority (CSA) is recommending changes to the Community Rate, Schedule A pay table in order to better align the table with compensation best practices. As the pay table is currently structured, there is a 15% difference between the range minimums of each pay grade. The new pay table provides for a 7.25% difference between the range minimums of each pay grade. Additional pay grades were added to the Community Rate, Schedule A in order to better accommodate existing classifications and to provide more flexibility for adding classifications in the future. Classifications currently in the Community Rate, Schedule A pay table were moved into the new structure. In addition, the Television & Video Production Support Technician classification, which is used by Denver 8, was placed in the new structure. There is no budget impact form because these increases are required by the State of Colorado.

b. Duration

n/a

c. Location

n/a

d. Affected Council District

n/a

e. Benefits

n/a

f. Costs

n/a

6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.

No.

Bill Request Number: BR12-0220

Date: 3/19/2012