

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 11/01/24

Please mark one: ☐ Bill Request or ☒ Resolution Request

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves 9<sup>th</sup> Amendment with Skillsoft (US) LLC as an OHR Online Training Content Services for employee development throughout the City.

### 3. Requesting Agency: Office of Human Resources

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patti Rowe / Lori Smith	Name: Patti Rowe / Lori Smith
Email: <a href="mailto:patricia.rowe@denvergov.org">patricia.rowe@denvergov.org</a> / <a href="mailto:Lori.smith@denvergov.org">Lori.smith@denvergov.org</a>	Email: <a href="mailto:patricia.rowe@denvergov.org">patricia.rowe@denvergov.org</a> / <a href="mailto:Lori.smith@denvergov.org">Lori.smith@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed: (who, what, why)

The city has contracted with Skillsoft for the past 11 years. The compliance module provides required training for DPR, DOTI and DEN that are embedded and business critical to uphold safety standards for those agencies. This is not something we can easily replace or remove.

Given recent engagement survey data that indicates that employees are leaving for lack of development, providing employees with certification prep programs in relevant fields to the city is important to retain employees. Leaders now have a 3<sup>rd</sup> party vendor that offers access to employee development. We can directly address the gaps in those interested in leadership opportunities through the Leadership Development Channel to include leadership transition programs.

### 6. City Attorney assigned to this request (if applicable): Andrew Riester

### 7. City Council District: citywide

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Expenditure – Professional Services

Third -Party Vendor that provides education and training through Workday Learning

**Vendor/Contractor Name (including any dba's):** SKILLSOFT (US) LLC

**Contract control number (legacy and new):** CSAHR-202473581-09 [201310840]

**Location:** N/A

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** \_09\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

5/30/2013 -05/30/2025 || 9th Amendment 05/30/2013 -05/30/2025

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$2,838,677.24	\$0	\$2,838,677.24

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/30/2013 - 05/30/2025	0 day	5/30/2025

### Scope of work:

Skillsoft provides licenses for training channels as outlined in the contract. Vendor needs to ensure that it is active 24/7 and resolves systems issues in a timely manner.

**Was this contractor selected by competitive process?** no **If not, why not?** Skillsoft is the only provider of environmental, health, and safety compliance training that our agencies so heavily rely upon to meet required safety standards. In addition to a suite of certifications for TS, project management, HR and leadership skills. A key issue that drives the third-party vendor selection is whether it is compatible with Workday.

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** General Fund

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Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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