

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: June 06, 2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** Approves a lease agreement with Textron Ground Support Equipment Inc., for Rates and Charges and for one year with two one-year options to extend, to lease space at the South Cargo Facility to provide service and repairs for ground service equipment for the airline partners at Denver International Airport (DEN). (PLANE-202369588)

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: George Karayiannakis, SVP Airline and Commercial Affairs	Name: Kevin Forgett, Manager of Legislative Affairs
Email: George.Karayiannakis@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This approves a lease agreement with Textron Ground Services Equipment Inc. at the DEN South Cargo Facility. The term would be (1) one year with an option of (2) two (1) one-year extensions. This would include over 7,600 square feet of building space, along with over 19,000.00 square feet of ground space, located at 26400 E 75th Ave Denver, Colorado.

Denver International Airport (DEN) is a leader when it comes to safe and reliable ground service equipment for the Airlines and other airport partners. Textron provides high quality maintenance services, ensuring the equipment is safe and functional to provide the required ground services for the Airlines serving DEN, to include ramp operations, deicing operations, catering and cargo services. Continuous ground equipment maintenance is necessary and a strategic objective for DEN, identified in the Vision 100 pillar, Expanding Global Connections. As Denver grows as a city, our Airline equipment services supports that economic growth through the arriving and departing commodities, businesses in our community need.

Airline rates and charges are established on "cost recovery" concepts whereby the annual cost of operating DEN forms the basis for the rate, fee, or charge assessed to the airlines. The Airport recalculates airline rates and charges each year based on its operating budget, debt service, amortization and projected aviation activity levels and reconciled at year-end based on actuals "true-up." The airline/airport use and lease agreement specifies the types of costs that are used to calculate airline rates and charges, including for example, rates and charges for landing fee (fee for every time a plane lands on the runway).

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet**** **Key Contract Terms**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: Lease Agreement

Vendor/Contractor Name (including any dba's): Textron Ground Support Equipment, Inc.

Contract control number: PLANE-202369588

Location: Denver International Airport

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration: One year with two one-year options to extend

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Rates and Charges	N/A	Rates and Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
one year with two one-year options to extend	N/A	one year with two one-year options to extend

Scope of work:

Textron GSE will provide mechanical repairs and service to ground service equipment used by the Airlines operating at DEN. They currently service the following DEN partners: United Ground Express (UGE), American Airlines (AA). Gate Gourmet (partnership with TCR), Unifi/AES.

Was this contractor selected by competitive process? No If not, why not?

This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

Has this contractor provided these services to the City before? Yes No

Source of funds: Operations and Maintenance (O&M) and/or Construction Improvement Project (CIP)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

No goals were assigned to this project due to Memorandum No. 8B

Who are the subcontractors to this contract? N/A

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