ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: 12/21/2023

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☐ **Contract/Grant Agreement**   ☐ **Intergovernmental Agreement (IGA)**   ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation**   ☐ **Appropriation/Supplemental**   ☐ **DRMC Change**

☒ **Other:** Purchase Order

2. Title: Approves a purchase order with Oracle America Inc. for $919,724.29 for the onetime purchase of 2024 Oracle software licensing for Denver International Airport (DEN) (PO-00142304).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Brandon Gainey, SVP Design, Engineering and Construction	Name: Kevin Forgett, Manager of Legislative Affairs
Email: brandon.gainey@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed: This purchase order is for the procurement of 2024 annual Oracle software subscription Renewal for the term of January 1,2024 through December 31,2024 licensing used at DEN. This software supports DEN's project management workflow, project controls and project reporting through Oracle Primavera P6, Oracle Analytics and Oracle Unifier applications The software is imperative to have for DEN project managers to implement Design and Construction projects the way they have been trained to do.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____   Date Entered: _____

<p align="center">**Key Contract Terms**</p>

Type of Contract: Purchase Order for Goods over $500K

Vendor/Contractor Name (including any dba's): Oracle America Inc.

Contract control number (legacy and new): PO-00142304

Location: Denver International Airport

Is this a new contract? ☒ **Yes** ☐ **No**   **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?** _____

Contract Term/Duration): Onetime Purchase Order, expected delivery before 12/31/2024.

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
$919,724.29	N/A	$919,724.29

Current Contract Term	Added Time	New Ending Date
Before 12/31/2024	N/A	Before 12/31/2024

Scope of work: For the procurement of 2024 annual Oracle software licensing used at DEN.

Was this contractor selected by competitive process? No   **If not, why not?** Due to the DEN specific customization of the Oracle software, there is currently no alternative in the market. This Purchase Order has been issued in accordance with Denver Revised Municipal Code (DRMC) 20-64(A)(1) Sole Source Bidding Exception.

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Funded with DEN Design, Engineering and Construction (DEC) Operations and Maintenance (O&M) funding, budgeted for 2024.

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A** **-** Does not apply due to Sole Source Bidding Exception.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

<p align="center">*To be completed by Mayor's Legislative Team:*</p>

Resolution/Bill Number: _____   Date Entered: _____