

ORDINANCE/RESOLUTION REQUEST

Please email requests to Stacie Loucks at
Stacie.Loucks@denvergov.org by **NOON on Monday.**

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: December 7, 2011

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: Fuel Master Purchase Order with Hill Petroleum for January 1, 2012-December 31, 2013, with option to renew for 3 one year extensions (maximum of 5 years).

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Ernie Ivy
- **Phone:** 720-865-9305
- **Email:** ernie.ivy@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Stacie Loucks
- **Phone:** 720-865-8720
- **Email:** Stacie.loucks@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The proposed ordinance is to provide fuel for the City’s fleet, including unleaded, diesel and biodiesel. Depending on how much the City buys in fuel, this is for unlocked Oil Information Price Service pricing -- total maximum for 5 years is \$50,000,000.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

a. Contract Control Number: (O568A0112)

b. Duration: 24 months, with options for up to 3 additional years.

c. Location: Citywide

d. Affected Council District: Citywide

e. Benefits: To provide fuel for City operations.

f. Costs: The City pays for the fuel that is used on an ongoing daily basis and for emergency purposes. The contract is for a maximum \$50,000,000 over 5 years.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____