

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 11/30/2015

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

[Implementation of a Rolling Owner Controlled Insurance Program (ROCIP) for construction Projects at Denver International Airport during the period of 1/1/2016 to 12/31/2018. Including approval of expenditures not to exceed \$3,104,385 for insurance premiums.]

3. **Requesting Agency:** Department of Finance/Risk Management

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Raymond F. Sibley Kate Tremblay
- **Phone:** 720-913-3349 303-342-2152
- **Email:** [Raymond.Sibley@denvergov.org](mailto:Raymond.Sibley@denvergov.org) Kate.Tremblay@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Raymond F. Sibley Kate Tremblay
- **Phone:** 720-913-3349 303-342-2152
- **Email:** [Raymond.Sibley@denvergov.org](mailto:Raymond.Sibley@denvergov.org) Kate.Tremblay@flydenver.com

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

[A ROCIP is a mechanism for consolidating the insurance coverages for participants in a series of construction projects. Insurance for all projects will be purchased by DIA, rather than the individual contractors, this provides for efficiency, cost savings, broader coverage and higher limits than typically available when each contractor purchases insurance directly.]

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** NA Insurance policies.
- b. **Contract Term:** 2/1/16
- c. **Location:** Denver International Airport
- d. **Affected Council District:** 11
- e. **Benefits:** Cost effective, improved safety program, greater access for minority owned businesses.
- f. **Contract Amount (indicate amended amount and new contract total):** Not to exceed \$3,104,385 (3 year program estimate, payments will be made annually.)

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

[No, this is the third Owner controlled insurance program to be implemented at DIA.]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_