

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Please mark one: Bill Request or Resolution Request Date of Request: 3/18/2026

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Master Purchase Order with AV-Tech Electronics, Inc. for \$2,000,000.00 with an end date of 3-31-2029 with options to renew up to 3-31-2031 for the purchase of various upfit components for City Fleet vehicles, citywide (SC-00011207).

3. Requesting Agency: Generals Services Purchasing Division

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Elizabeth Hewes, Jonathan Carmichael	Name: Elizabeth Hewes, Jonathan Carmichael
Email: elizabeth.hewes@denvergov.org , jonathan.carmichael@denvergov.org	Email: elizabeth.hewes@denvergov.org , jonathan.carmichael@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
(who, what, why)

Citywide fleet vehicles (including DEN) require a wide range of upfit components to keep them operating safely and efficiently and to meet the needs of the various agencies. The upfit components are purchased separately for individual vehicles on an as needed basis. This Master Purchase Order is for specific catalogs listed within the Master Purchase Order for various upfitting parts and will be used by DOTI Fleet, DFD Fleet, DPD Fleet and DEN Fleet.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Master Purchase Order

Vendor/Contractor Name (including any dba's): AV-Tech Electronics, Inc.

Contract control number (legacy and new): SC-00011207

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): date of City signature through 3/31/2029 with options to renew not to exceed 3/31/2031

Contract Amount (indicate existing amount, amended amount and new contract total): \$2,000,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,000,000		

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/31/2031		

Scope of work:

Citywide fleet vehicles (including DEN) require a wide range of upfit components to keep them operating safely and efficiently and to meet the needs of the various agencies. The upfit components are purchased separately for individual vehicles on an as needed basis. This Master Purchase Order is for specific catalogs listed within the Master Purchase Order for various upfitting parts and will be used by DOTI Fleet, DFD Fleet, DPD Fleet and DEN Fleet.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: General funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Date Entered: _____