

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 5/19/2021

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract with CTM INC for tree planting & watering services throughout public right-of-way and public property areas.

3. **Requesting Agency:** Parks & Recreation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Michael Swanson	Name: Jesús Orrantía
Email: <a href="mailto:Michael.Swanson@denvergov.org">Michael.Swanson@denvergov.org</a>	Email: <a href="mailto:Jesus.orrantia@denvergov.org">Jesus.orrantia@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**

CTM INC provides services for tree planting & watering throughout public right-of-way and public property areas. This contract is for a two year term with a contract amount of \$2,000,000.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** City Wide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0629

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
On-Call

**Vendor/Contractor Name:** CTM INC

**Contract control number:** 202158458

**Location:** City Wide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Start Date: Date of Execution

Termination Date: Two years after date of execution

**Contract Amount (indicate existing amount, amended amount and new contract total):** \$2,000,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,000,000	N/A	\$2,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Date of execution plus two year	N/A	Date of execution plus two years

**Scope of work:**

CTM INC provides services for tree planting & watering throughout public right-of-way and public property areas. This contract is for a two year term with a contract amount of \$2,000,000.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** on-call, multiple funding sources

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 3%

**Who are the subcontractors to this contract?** N/A

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