

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9:00 a.m. on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 9/6/23

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** Amends Colorado Legal Services eviction legal defense contract by adding \$250,000 for a new total contract amount of \$1,467,520.00 and extends contract term through 12/31/2024 (HOST-202370130-02).

3. **Requesting Agency:** Department of Housing Stability (HOST)

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Karissa Johnson (primary), Melissa Thate (supervisor)	Name: Sabrina Allie
Email: <a href="mailto:Karissa.johnson@denvergov.org">Karissa.johnson@denvergov.org</a>	Email: <a href="mailto:Sabrina.Allie@denvergov.org">Sabrina.Allie@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

HOST has a five-year strategic plan goal to serve 2,000 households with full or limited legal representation in an eviction proceeding annually. An additional \$250,000 for Colorado Legal Services is enough for them to provide service to at least 260 residents coming from subsidized housing in an eviction proceeding. Colorado Legal Services has organizational requirements of only serving households at or below 200% of the poverty level which is lower than the maximum of 80% AMI that HOST allows.

6. **City Attorney assigned to this request (if applicable):** Eliot Schaefer

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet below\*\***

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services >\$500K

**Vendor/Contractor Name:** Colorado Legal Services

**Contract control number:** HOST202370130-02

**Location:** 1905 N. Sherman Street, Suite 400 Denver, CO 80203

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original: HOST-202157453 1/1/2021-12/31/2023

1<sup>st</sup> Amendment: HOST-202262180-01 1/1/2021-12/31/2023

2<sup>nd</sup> Amendment: HOST-202370130-02 1/1/2021-12/31/2024

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,217,520.00	250,000.00	1,467,520.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023	12 months	12/31/2024

**Scope of work:**

Prevent evictions by providing free legal assistance to low- and moderate- income residents in the City and County of Denver for 260 unduplicated households. At least 75% of households served in 2024 or approximately 200 households should be those coming from subsidized housing.

**Was this contractor selected by competitive process?** Yes

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Affordable Housing Property Tax and Other Local Revenue Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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