

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 10/23/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Colorado Affordable Legal Services (CALS) for \$768,906.00 with an end date of 12-31-2028 to provide free eviction legal services to approximately 960 unduplicated households, citywide (HOST-202581858).

3. **Requesting Agency:** Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Karissa Johnson	Name: Polly Kyle
Email: Karissa.johnson@denvergov.org	Email: Polly.Kyle@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

This new contract is a three-year agreement with Colorado Affordable Leal Services (CALS) to provide eviction legal services to 960 unduplicated households annually for all three years. This contract serves households at or below 80% AMI facing imminent eviction in Denver County.

6. **City Attorney assigned to this request (if applicable):** Megan Waples

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name (including any dba's): Colorado Affordable Legal Services

Contract control number (legacy and new):

HOST-202581858 01/01/2026 - 12/31/2028

Location: 110 16th Street, Suite 1325 Denver, Colorado 80202

Is this a new contract? ☒ Yes ☐ No Is this an Amendment? ☐ Yes ☒ No If yes, how many? 0

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST-202581858 January 1, 2026 – December 31, 2028

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$768,906.00	N/A	\$768,906.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2026-12/31/2028	N/A	N/A

Scope of work:

Colorado Affordable Legal Services will provide full and limited legal representation in eviction proceedings to eligible residents at or below 80% of the area median income (AMI) in the City and County of Denver.

Was this contractor selected by competitive process? ☒ Yes ☐ No If not, why not?
Yes

Has this contractor provided these services to the City before? ☒ Yes ☐ No
Yes

Source of funds: General Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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