

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 1/22/2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Amends Master Purchase Order SC-00006927 to increase allowable spend from \$400,000 to \$900,000.00

3. Requesting Agency: General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jesse Sitzman	Name: Jesse Sitzman
Email: jesse.sitzman@denvergov.org	Email: jesse.sitzman@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Amends Master Purchase Order SC-00006927 to increase allowable spend from \$400,000 to \$900,000.00. This Master Purchase Order is for the purchase of veterinarian vaccinations and supplies for the Denver Animal Shelter.

6. City Attorney assigned to this request (if applicable):

NA

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Vendor/Contractor Name: Midwest Veterinary Supply Inc.

Contract control number: SC-00006927

Location:

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

11/18/2022-11/18/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$400,000	\$500,000	\$900,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/18/2022 – 11/18/2025	NA	NA

Scope of work:

Amends Master Purchase Order SC-00006927 to increase allowable spend from \$400,000 to \$900,000.00. This Master Purchase Order is for the purchase of veterinarian vaccinations and supplies for the Denver Animal Shelter.

Was this contractor selected by competitive process? Yes Solicitation 0675_2021 If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

None

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____