

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: July 27, 2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: 0666A0117 – Vista FD, LLC (dba Groove Ford) – Automotive and Light Duty Truck Original Equipment Manufacturer (OEM) Parts

3. Requesting Agency: General Services - Purchasing

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Andrew Miskell
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Andrew Miskell
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

A competitive solicitation was performed for Original Equipment Manufacturer (OEM) Automotive and Light Duty Truck Parts and Groove Ford has been awarded part of this solicitation. Their award will supply the City's Fleets with OEM Ford parts for repairs and service.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 0666A0117 – Vista FD, LLC (dba Groove Ford)
- b. **Duration:** September 1, 2017 thru August 31, 2018; with four (4) possible annual renewals for a possible final contract end date of August 31, 2022.
- c. **Location:** City Wide Fleet
- d. **Affected Council District:** All Districts
- e. **Benefits:** To allow the City's Fleet department to continue to repair vehicles and keep the City's Fleet in service
- f. **Costs:** Total Allowable Aggregate spend not-to-exceed \$2,500,000.00 for the full possible contract term

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____