

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: 3/12/2025

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title:

Approves a contract with Urban Peak Denver for \$2,700,000.00 and for three-years with an end date of 12-31-2027 to provide rapid rehousing services to 30 youth households each year with an annual budget of \$900,000, citywide (HOST-202578584).

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Gaelyn Feeney-Coyle	Name: Polly Kyle
Email: gaelyn.feeney-coyle@denvergov.org	Email: polly.kyle@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Urban Peak’s Rapid Rehousing program provides housing navigation, case management and temporary financial assistance to literally homeless youth through a housing first approach that aims to quickly end their current homeless experience and obtain housing stability.

6. City Attorney assigned to this request (if applicable): Gabrielle Corica

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet below**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: Urban Peak

Contract control number: HOST-202578584

Location: 1630 S. Acoma Street, Denver, CO 80223

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** none previously

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
HOST-202578584 January 1, 2025 – December 31, 2027

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,700,000	NA	\$2,700,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/25 – 12/31/27	NA	NA

Scope of work:

- A. Urban Peak shall provide the following rapid rehousing services for youth 18 years of age or signing a lease prior to turning 25:**
- B. Housing Search and Placement (in accompaniment with the client participant) activities include, but are not limited to:**
 - a. Assistance with obtaining vital documents required for applications and the lease.
 - b. Obtaining housing
 - c. understanding leases by attending a signing with the participant and landlord to answer any questions or provide clarity as needed.
 - d. Explaining tenant rights
 - e. Explaining tenant obligations
 - f. Identifying housing opportunities that fit client needs and resources and schedule apartment tours before applying.
 - g. Maintain strong landlord partnerships and create new ones.
 - h. Transportation to and from any appointments.
- A. Move-in assistance and rental assistance:**
 - a. financial assistance for rent, application fees, utilities, deposits and moving expenses.
 - b. Provide client with necessary move in items such as: furniture, cleaning supplies, kitchen items, and other items to outfit the apartment.
- B. Case Management:** will first focus on housing stability and building connections to obtain and retain permanent housing. This can be focused on by creating a progressive budgeting model that includes graduated rent plans built with the participant. Case Management will also provide support with referrals or applications, per client choice to:
 - a. Mental health care
 - b. Physical health care
 - c. Transportation
 - d. Food bank resources
- C. Employment and Benefits acquisition:**
 - a. Applying and enrolling in eligible cash and non-cash benefits
 - b. Financial literacy
 - c. Obtaining and/or increasing income from employment
 - d. Referrals to employment skills trainings.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Was this contractor selected by competitive process? Yes If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: HOME TBRA and HOST General Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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