

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

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**Date of Request: 10-14-16**

Please mark one:      **Bill Request**                      or              **X Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

Yes                      x No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

**Lease Agreement between Colorado Nonprofit Development Center (CNDC), as Tenant, and the City and County of Denver, as Landlord, for the premises located at 1391 Delaware Street. FINAN 201627231**

**3. Requesting Agency:** Division of Finance, Department of Real Estate

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** [lisa.lumley@denvergov.org](mailto:lisa.lumley@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** [lisa.lumley@denvergov.org](mailto:lisa.lumley@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

CNDC has a service agreement with the City to provide services, in conjunction with the Sheriff's Department, to operate the Community Re-Entry Project. As part of the service agreement, the City is required to provide space for the project.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** FINAN 201627231
- b. Duration:** Five (5) year lease
- c. Location:** Approximately 2,000 s.f located at 1391 Delaware Street
- d. Affected Council District:** District 10
- e. Benefits:** Provides location for the Community Re-Entry Project operated under a service agreement with Colorado Nonprofit Development Center .
- f. Costs:** \$5.00

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None that I am aware of.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_