

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **11/28/2018**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

*Approves a resolution request for a Contract between the City and County of Denver and **J. F. Sato and Associates, Inc., (201846240)** to provide On-Call Structural Engineering citywide.*

3. Requesting Agency: *Public Works*

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Cara Hlad	Name: Jason Gallardo
Email: cara.hlad@denvergov.org	Email: jason.gallardo@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Provide Structural Engineering on-call design services to respond to proposal requests with bidding and execution of design work on multiple building and deferred maintenance projects. Scopes may solely consist of design for structural repair, mechanical upgrades (HVAC controls), evaluation, concrete/asphalt replacement, or other. 3-year term; Maximum contract limit of \$1,500,000.00.

6. City Attorney assigned to this request (if applicable):

7. City Council District: *Citywide*

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR18 1453

Date Entered: _____

Key Contract Terms

Type of Contract: *Professional Services – Master On-Call*

Vendor/Contractor Name: *J. F. Sato and Associates, Inc.*

Contract control number: *201846240*

Location: *Citywide*

Is this a new contract? Yes No

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): *Execution to 3 years*

Contract Amount (indicate existing amount, amended amount and new contract total): *\$1,500,000.00*

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,500,000	\$0	\$1,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Execution	NA	Three years

Scope of work:

Provide Structural Engineering on-call design services to respond to proposal requests with bidding and execution of design work on multiple building and deferred maintenance projects. Scopes may solely consist of design for structural repair, mechanical upgrades (HVAC controls), evaluation, concrete/asphalt replacement, or other. 3-year term; Maximum contract limit of \$1,500,000.00.

Was this contractor selected by competitive process? *Yes* **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: *Done by task orders*

Is this contract subject to: W/MBE

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): *71%*

Who are the subcontractors to this contract? *J. F. Sato and Associates, Inc.; 360 Engineering, Inc.; Dig Studio; Integral Engineering Co.; PK Electrical, Inc.; The Abo Group, Inc.; The CE Group; Veritas Fire Engineering*

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