

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 5/18/2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other: 3.2.6e – Spend to exceed \$500,000.00 with a supplier

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves Recreation Plus, LTD to provide various play equipment and outdoor site furniture for the City, specifically Denver Parks and Recreation. The document used is a City master purchase order (MPO) #SC-00002976.

3. Requesting Agency: Parks and Recreation, but other agencies may use this MPO to acquire and install site furnishings for their outdoor locations (i.e. Arts and Venues).

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Michael Bouchard	Name: AJ Cannady
Email: Michael.Bouchard@denvergov.org	Email: Ajanae.Cannady@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This MPO replaces a previous one to this company for the goods and services identified above. The furnishings this supplier provides includes play structures, independent items, outdoor sports equipment, outdoor site furniture, play surfacing, bulk materials for surfacing, and other various equipment, all provided by multiple manufacturers. Play equipment is replaced on a regular basis by Parks Planning and in conjunction with neighborhood input. This MPO was a result of a competitively solicited process.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Recreation Plus, LTD

Contract control number: SC-00002976

Location: All City Council Districts

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

The term of this contract shall run 5 (five) years from the date of City signature.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000.00	N/A	\$1,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5 years	N/A	N/A

Scope of work: This MPO has a list and discount pricing structure. The list price is subject to change, but the discount must remain the same for all equipment and furnishings over the course of the term.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Various for the life of the MPO

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

**Cathy does own Recreation Plus, LTD, but this is not a covered NAICS code.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? There are no subcontractors listed on this MPO.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____