

Department of Parks & Recreation  
On-Call Landscape Architectural (LA) Design Services  
- Small Business Enterprise (SBE) Services Fact Sheet

**Department of Parks & Recreation Division of Planning, Design & Construction (PDC) - Small Business Enterprise (SBE) Services Contracts**

PDC is seeking to establish a group of qualified On-Call SBE contractors available to respond to proposal bidding request for the execution of project management service work for the City's infrastructure.

**Purpose and Use of Agreements:**

The purpose of these On-Call contracts is to establish and maintain a pool of qualified SBE On-Call LA Design Service Contractors to plan and design park projects for DPR. They will be available to respond to requests for proposals in the execution of PDC's work plan. These contracts are related to planning, design and project implementation oversight. Each contract is led by a certified SBE firm with a requirement to self-perform at least 30% of the work of this contract.

The On-Call Project LA Design Services SBE contract will be utilized for city-wide and site specific vision planning, community engagement, parks and trails design, accessibility design, landscape design, oversight during implementation and related design and review work. The variety of work is typical for City parks and Recreation infrastructure.

**Procurement:**

Five (5) firms were selected based on qualified submittals and scoring.

**Contracts Description:**

Each contract has a three (3) year term and a capacity of \$750,000. The firms selected for these agreements are listed alphabetically.

- Bishop & Layton Design
- Em Dub Design
- Flow Design Collaborative
- Studio Campo
- Studio Superbloom

These contracts do not commit funds, nor do they guarantee any amount to the firms. These contracts are not an authorization of work. Authorization or work and commitment of funds are made via work order on an as needed basis.