

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: Bill Request or Resolution Request Date of Request: 2/12/2021

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes an agreement with Burgwyn Residential Management Services LLC, through contract control number HOST 202057235 for \$600,000. Purpose is to fund permanent supportive housing services at two properties for individuals experiencing homelessness in the City and County of Denver. These are support services that expand resources for existing affordable units.

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: David Riggs	Name: Elvis Rubio
Email: david.riggs@denvergov.org	Email: elvis.rubio@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed: (in this section, please describe what the additional funding will support if it is an amendment)

This project will fund permanent supportive housing services for three years at two properties: Fourth Quarter Apartments and Ruby Hill Residence which together will serve 121 households experiencing homelessness.

- a. **Contract Control Number:** HOST 202057235
- b. **Duration:** January 1, 2021 to December 31, 2023
Affected Council District: All Districts, housing located in District 9 (Fourth Quarter Apartments) and District 7 (Ruby Hill Residences)
- c. **Benefits:** Burgwyn Residential Management Services LLC will provide permanent supportive housing services to households formerly experiencing homelessness, including veterans.
- d. **Costs:** \$600,000 – Funded annually, \$200,000 per year

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: All Districts, housing located in District 9 (Fourth Quarter Apartments) and District 7 (Ruby Hill Residences)

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0187

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Service Agreement > \$500K

Vendor/Contractor Name: Burgwyn Residential Management Services LLC

Contract control number: HOST 202057235

Location: 104 N. Broadway, Suite 500, Denver, CO 80203

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? __

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST 202057235. Contract term January 1, 2021 to December 31, 2023

Contract Amount (indicate existing amount, amended amount and new contract total): \$600,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$600,000	N/A	\$600,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023	0	1/1/2021-12/31/2023

Scope of work:

This project will fund permanent supportive housing services for three years at two properties: Fourth Quarter Apartments and Ruby Hill Residences, which together will serve 121 households experiencing homelessness.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: General Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Executive Summary

This contract was selected for Department of Housing Stability (HOST) funding as a result of the department's Notice of Funding Availability (NOFA) procurement process.

HOST initiated a Notice of Funding Availability (NOFA) procurement process last August, as a basis for awarding many of the department's housing opportunity, housing stability and homelessness resolution programs/services contracts for 2021. HOST sought proposals for a variety of programs and services utilizing both federal and local funds.

The 2021 Housing Opportunity, Housing Stability, and Homelessness Resolution Programs NOFA specifically solicited proposals for programs or services to fund activities in the following areas:

- Housing programs or services

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0187

Date Entered: _____

- Housing stability
- Homelessness resolution
- Innovative programs and services
- Professional facilitation services

Federal funding sources identified under the NOFA include Community Development Block Grant Program, Home Investment Partnerships Program, Emergency Solutions Grants, Housing Opportunities for Persons with AIDS Program, and CARES Act resources to support coronavirus response. Local/other funding sources included General Fund, Affordable Housing Fund, foundations, and individual donors that support housing development, preservation, and programmatic assistance for low- and moderate-income residents.

HOST is currently finalizing contracts associated with the NOFA procurement process and will bring forward contracts exceeding \$500,000 for City Council review and approval throughout early 2021.

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