

ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
Nancy.kuhn@denvergov.org by **NOON on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 7/30/2014

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

For an ordinance authorizing the filing of applications, certifications and assurances and the execution of grants and cooperative agreements by the City and County of Denver to receive Federal Transit Administration funds for transportation projects.

3. **Requesting Agency:** Public Works, Capital Projects Management

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Janice Finch
- **Phone:** (720) 865-3163
- **Email:** Janice.Finch@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Kim D. Blair, P.E.
- **Phone:** 720-865-3141
- **Email:** Kim.Blair@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This Authorizing Resolution is requested by the Federal Transit Agency (FTA) to guarantee to them that the Public Works Principal City Planner – Public Works Grants Liaison, has the authority through the Mayor and the Executive Director of Public Works to file applications, certifications and assurances and execute grants and cooperative agreements by the City and County of Denver to receive Federal Transit Administration funds for transportation projects. Actual authorizing grant agreements will still be executed through normal City Approval process.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** Perpetuity
- c. **Location:** N/A
- d. **Affected Council District:** All
- e. **Benefits:** The goal is for CCD to be able to obtain grants directly from the FTA. This will reduce the time and paperwork that is now required to obtain grants from the FTA through RTD and CDOT.
- f. **Costs:** none

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.** No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____