

JOSE AGUILAR

SKILLS

- Bilingual - Full Professional Spanish
- Mayoral Appointee: Denver Latino Commission
- Advanced skill Microsoft Office
- Greenbelt Certified

WORK HISTORY

Operations Supervisor | City & County of Denver - Denver, CO 09/2021 – *Current*

- Supervise a team of 10+ to include daily operations, time-tracking, capacity building, training, and goal setting.

Eligibility Technician Lead | City & County of Denver - Denver, CO 04/2021 – 09/2021

- Performs lead work duties over lower-level Eligibility Technicians. Provides on the job training and mentoring for new and established employees.

Eligibility Technician II | City & County of Denver - Denver, CO 02/2016 – 04/2021

- Review applications for various public assistance programs and determine qualifying criteria for individuals and families. Call Center support and CBMS Resident Expert.

Account Specialist | Dish Network - Thornton, CO 12/2014 - 01/2016

- Maintained routine communication with clients to assess overall satisfaction.

Visual Merchandiser | Nordstrom - Denver, CO 09/2009 - 04/2014

- Developed and implemented creative promotional strategies.

EDUCATION

Metropolitan State University of Denver - Denver, CO 12/2021

Bachelor of Science: Marketing – Minor in Spanish

Christ for the Nations Institute - Dallas, TX 05/2007

Associate of Practical Theology