

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: October 30, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** Approves a contract with GRA, Incorporated for \$1,500,000.00 and for three years with two one-year options to extend for Air Service Development consultant services at Denver International Airport (DEN), in Council District 11 (PLANE-202578606).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: George Karayiannakis, Interim Chief Commercial Officer	Name: Kevin Forgett, State and Local Legislative Advisor
Email: George.Karayiannakis@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This contract in the amount of \$1,500,000 is for GRA, Incorporated to provide professional services in support of the retention and expansion of domestic and international air travel through Denver International Airport (DEN). DEN solicited competitive proposals from qualified consultants to provide analytical and strategic services as it relates to air service development. This contract is for three years from the date of execution and will provide two optional 1-year extensions.

This request supports Denver International Airport's Vision 100: Expanding Our Global Connections. The consultant will provide necessary services to grow our domestic and international network and maintain existing air service.

6. **City Attorney assigned to this request (if applicable):** Austin Coad

7. **City Council District:** Council District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services >\$500K

Vendor/Contractor Name (including any dba's): GRA, Incorporated

Contract control number (legacy and new): PLANE-202578606

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Three years, plus two one-year options to extend

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,500,000.00	N/A	\$1,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Three years, with two one-year options to extend	N/A	Three years, with two one-year options to extend

Scope of work: Scope of Work includes: passenger traffic route proposals, economic impact analyses, strategic planning as it relates to air service, contingency planning as it relates to air service, catchment area studies, routine air service benchmarking, and research and analysis.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Operations and Maintenance (O&M)

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/ADSBO has established that no DSBO program will apply

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____