

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 **a.m. Friday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: _____

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Xerox Corporation for \$7,000,000.00 and for nine years and seven months, with an end date of 07-31-2034, to provide Copiers and Managed Print Services for the City's printer fleet leveraging the Naspo ValuePoint Multi-Function Devices and Related Software, Services, and Cloud Solutions cooperative purchasing program, citywide (TECHS-202475348-00).

3. **Requesting Agency:** Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Bryan Jones	Name: Bryan Jones
Email: bryan.jones@denvergov.org	Email: bryan.jones@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Printing is considered a "critical City service". The City is aligning this agreement with the term of the State of Colorado's agreement with Xerox leveraging the State's competitive selection process.

The MPS program includes all agencies within the City including branches and sub-agencies. Branches include CCD, SAFETY, DIA, DPL and COURTS.

General Services and Technology Services reviewed the State of Colorado's and Naspo ValuePoint's solicitation and award process and new agreement and determined it is in the best interest of the City to continue to partner with Xerox for managed print services by executing a new agreement which is aligned with the State of Colorado's Participating Addendum and the new Naspo ValuePoint Xerox Master Agreement.

6. **City Attorney assigned to this request (if applicable):** Andrew Riester

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Expenditure

Vendor/Contractor Name (including any dba's): Xerox Corporation

Contract control number (legacy and new): TECHS-202475348-00

Location: Citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

1/1/2025 – 7/31/2034 Duration: 9 years, seven months

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$7,000,000.00	n/a	\$7,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2025 – 7/31/2034	n/a	7/31/2034

Scope of work:

Vendor will provide Copiers and Managed Print Services (MPS) to include Multi-function Devices (MFD's), Single-function Printers, Production Equipment, Large/Wide Format Equipment, Scanners, and software bundles that enable and enhance the productivity and capability of the devices.

Was this contractor selected by competitive process? No **If not, why not?** Cooperative Purchase

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Various agencies operating funds.

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): n/a

Who are the subcontractors to this contract? n/a

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Date Entered: _____