

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Debra Baca at  
debra.baca@denvergov.org by **NOON on Monday.**

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** June 20, 2011

Please mark one:     **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to West Colfax Business Improvement District, their successors and assigns, to encroach into the right-of-way with art sculptures and pedestrian lighting along W. Colfax Ave. between S. Sheridan Blvd. and S. Federal Blvd.

**3. Requesting Agency:** PW Right of Way Engineering Services

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Vanessa Herman
- **Phone:** 720-913-0719
- **Email:** vanessa.herman@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Debra Baca
- **Phone:** 720-865-8712
- **Email:** debra.baca@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

Request for a revocable Major Encumbrance Permit to encroach in the right of way with art sculptures and pedestrian lighting along W. Colfax Ave. between S. Sheridan Blvd. and S. Federal Blvd.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** N/A
- b. Duration:** Permanent
- c. Location:** W. Colfax Ave between S. Sheridan Blvd and S. Federal Blvd.
- d. Affected Council District:** Dist # 1 Paula Sandoval
- e. Benefits:** N/A
- f. Costs:** N/A

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

None

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_