

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 3-25-2015

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)* **Amendment to existing ServiceNow Inc., contract (TECHS-201208650-00) to purchase additional user licenses, additional functionality, scope, professional services and education and training for IT Service Management.**

3. **Requesting Agency:** Technology Services

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Julia Matrose
- **Phone:** 720-337-4341
- **Email:** Julia.Matrose@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Alex Stefanacci
- **Phone:** 720-913-4987
- **Email:** Alex.Stefanacci@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Technology Services asks to amend the contract with Vendor ServiceNow to include the following:

- Additional ServiceNow license subscriptions (FTE, contractors, agency contacts and vendors)
- Professional services to augment TS staff with expertise in the following skills: Senior Application Development, Engagement Management, Business Analyst and Training
- ServiceNow professional services will provide assistance for TS to go-live with modules already purchased as well as additional functionality and scope.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** TECHS-201208650-00
- b. **Duration:** The initial Subscription Term is from December 15, 2012 through Dec 30, 2015.
- c. **Location:** City and County of Denver
- d. **Affected Council District:** City and County of Denver
- e. **Benefits:** HEAT replacement as well as implement other Service Management modules.
- f. **Costs:** Amend contract from original \$573,900.00 to \$5,364,212.51 for additional 5 yrs.

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)*
Please explain.

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____