

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 4/2/2020

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an expenditure of \$1,205,738.00 for shower facilities at the National Western Center for people experiencing homelessness through auxiliary shelter. Auxiliary shelter is intended to provide relief for existing day and overnight shelter to provide appropriate spacing and harm reduction strategies during the current COVID-19 emergency.

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Laura Brudzynski	Name: Laura Brudzynski
Email: laura.brudzynski@denvergov.org	Email: laura.brudzynski@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Authorizes a purchase order for the rental of mobile shower trailers from OKS Cascade Company LLC including standard and ADA accessible showers for guests accessing the National Western Center. In the total, 18 trailer units will be utilized representing 106 standard stalls and 6 ADA accessible stalls.

- 12 - 8 Stall Mobile Shower Trailers (96 standard stalls)
 - 3 - Single Stall ADA Shower Trailers
 - 1 - 6 Stall Shower Trailer (1 ADA stall / 5 standard stalls)
 - 1 - 5 Stall Shower Trailer (1 ADA stall / 4 standard stalls)
 - 1 - 2 Stall Shower Trailer (1 ADA stall / 1 standard stalls)
- Total number of units - 18

- a. **Contract Control Number:** PO-00085939
- b. **Duration:** 4/1/2020 – 5/31/2020
- c. **Location:** Denver, CO
- d. **Affected Council District:** District 9
- e. **Benefits:** Sets up the National Western Complex as an auxiliary shelter to support people experiencing homelessness.
- f. **Costs:** \$1,205,738.00

6. City Attorney assigned to this request (if applicable): Jen Welborn

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0347

Date Entered: _____

7. City Council District: District 9

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name: OKS Cascade Company LLC

Contract control number: PO-00085939

Location: 4655 Humboldt St

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? ____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$0	\$1,205,738.00	\$1,205,738.00

Scope of work:

Authorizes a purchase order for the rental of mobile shower trailers from OKS Cascade Company LLC including standard and ADA accessible showers for guests accessing the National Western Center. In the total, 18 trailer units will be utilized representing 106 standard stalls and 6 ADA accessible stalls.

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- Total number of units - 18

Was this contractor selected by competitive process? No If not, why not? Emergency Procurement

Has this contractor provided these services to the City before? Yes No

Source of funds: General Funds

Spend Category: S00000042 – Leases and Rentals – Not Capital
 Cost Center: 2500100 Cash Risk & Capital Funding – Cash Management
 Fund: 01010 General Fund

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR20 0347

Date Entered: _____

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

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