

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 4/14/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Master Purchase Order (MPO) SC-00007633 in the amount of \$1,000,000.00 for Potestio Brothers Equipment, Inc. for the purchase of John Deere brand lawn and turf tractor parts.

3. Requesting Agency: Citywide

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Brenda Hannu	Name: Brenda Hannu
Email: Brenda.hannu@denvergov.org	Email: Brenda.hannu@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Citywide agencies, including the airport, own John Deere equipment and this MPO allows competitive pricing to be held for repair parts.

6. City Attorney assigned to this request (if applicable):

7. City Council District: Citywide, including Denver International Airport

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Master Purchase Order

Vendor/Contractor Name: Potestio Brothers Equipment, Inc.

Contract control number: Master Purchase Order SC-00007633

Location: Citywide, including Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates, and amended dates):

5 years – Initial 3 years with two 1-yr renewal options

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,000,000.00		\$1,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/12/2028		

Scope of work:

Citywide agencies, including the airport, own John Deere equipment and this MPO allows competitive pricing to be held for repair parts.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: various determined by agency

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Resolution/Bill Number: _____

Date Entered: _____