

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00a.m. on Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 10/19/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

The contract provides \$9,349,000.00 to The Denver Rescue Mission (DRM) through contract control number HOST-202370650, to support the operational and programmatic activities at various DRM shelter sites for the contract term of 11/01/2023 – 12/31/2024.

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Israel Cruz	Name: Christopher Lowell
Email: israel.cruz@denvergov.org	Email: christopher.lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Denver Rescue Mission (DRM) will provide services to persons experiencing homelessness at multiple DRM shelter sites. Funding through this contract will support the daily operation of the 48th Avenue Men's Shelter and Lawrence Street Community Center (LSCC). Shelter operational activities include, but are not limited to: laundry services, meals, restrooms, showers, secure storage for belongings. Case management programmatic activities include DRM's "Next-Step Case Management and Support Program," this program utilizes a 22-point strategy to facilitate a pathway out of homelessness for individuals wanting to engage in case management to ensure shelter guests are in a personalized path towards stable and permanent housing.

This contract provides funding for 118 staffing personnel (117 full-time and 1 part-time), of which 20 are case managers and 78 dedicated individuals supporting shelter operations. Reporting expectations include Quarterly Reports (qualitative narratives describing program successes, challenges, and client personal stories), HMIS reporting of outcomes and services provided to individuals (quantitative data), and participation in Quarterly Site Visits with Program Officers, and annual Contract Monitoring.

- a. **Contract Control Number:** HOST-20230650
- b. **Duration:** 11/1/2023 to 12/31/2024
- c. **Location:** Denver, CO
- d. **Affected Council District:** All Districts
- e. **Benefits:** Provides 24/7 shelter services and programmatic activities for persons experiencing homelessness.
- f. **Costs:** \$9,349,000.00

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: All

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Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: The Denver Rescue Mission

Contract control number: HOST-202370650

Location: 6100 Smith Road, Denver CO 80216

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original Agreement: HOST-202370650 (11/01/2023 – 12/31/2024)

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
N/A	N/A	\$9,349,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/1/2023-12/31/2024	N/A	N/A

Scope of work:

SERVICES DESCRIPTION

- A. DRM will provide around the clock shelter for up to 515 adult men experiencing homelessness at the 48th Avenue Shelter located to 4600 East 48th Avenue, Denver, Colorado. The services included are:
- On-site staffing for client care and intake for clients who meet entry requirements. Clients accessing 24-hour shelter will have access to: Shelter, Laundry services, Meals, Restrooms, Showers, Secure storage for belongings, Voluntary one-on-one case management.
 - Operational management and critical incident response to ensure safety.
 - Custodial and laundry services in support of daily operations related to health and safety concerns.
 - Three (3) meals per day will be prepared, transported, and served to individuals experiencing homelessness. DRM will maintain the following standards:
 - Keep dry foods at the proper temperatures to stay cool and dry.
 - Keep the walk-in cooler under 32 degrees and keep the freezer under zero degrees, or as required by local jurisdiction, State and/or Federal regulations.
 - Label all food and keep food fresh and only serve edible food to guests.
 - Minimize waste of food.
 - Maintain an active food license in good standing during the duration of the lease agreement, once the commercial kitchen is operational and passes inspections.
 - Leftovers will be stored appropriately.
 - Expired food will be disposed of per local jurisdiction, state and/or federal requirements.
 - Maintain the appropriate signage from the Department of Health by the sinks and keep up to date.
 - DRM may utilize parking lots for service trucks and/or other vehicles that provide access to programmatic services such as department of Motor Vehicle mobile services, WellPower's Therapy Direct and other services approved by the City and County of Denver.
 - Vehicles must abide by all parking, fire, and public-right-of-way regulations, including but not limited to occupying Americans with Disabilities Act (ADA) parking spots, obstructing entry ways and sidewalks, and preventing property access by emergency vehicles.
- B. DRM will provide day shelter services to those experiencing homelessness at the Lawrence Street Community Center (LSCC) located at 2222 Lawrence Street, Denver, Colorado. The services included are:

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- a. On-site staffing for day-time operations and food preparation
 - b. DRM will provide three (3) meals per day for individuals Custodial services in support of daily operations related to health and safety concerns Access to Peer Navigation
- C. DRM will provide the Next Step Case Management and Support Program to those accessing around the clock shelter at multiple DRM sites. The Next Step program includes the following services:
- a. Case management services are available to adult men accessing shelter
 - b. The Next Step Case Management and Support Program utilizes a 22-point strategy to facilitate a pathway out of homelessness for individuals wanting to engage in case management
 - c. The Next Step Case Management and Support Program team will partner with other agencies providing appropriate support and services for individuals
 - d. Individuals currently participating in the Next Step Case Management and Support Program have 24-hour access to shelter and its benefits.
 - e. Access to Peer Navigation
- D. DRM will dedicate funding to make improvements to Homeless Management Information System (HMIS) data quality. This includes personnel, data integrity and innovation dedicated to HMIS data quality improvements.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐

Source of funds: Homelessness Resolution Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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