

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 09/09/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☒ Yes ☐ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends service agreement with The Delores Project to add \$728,000.00 for a new total of \$4,228,000.00 with an end date of 12-31-2026 to operate and provide programmatic services at The Delores Project, a 24/7 low-barrier emergency shelter, in Council District 3 (HOST-202157807/HOST-202581334-03).

3. **Requesting Agency:** HOST

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patrick Casey	Name: Polly Kyle
Email: patrick.casey@denvergov.org	Email: Polly.Kyle@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(Who, what, why)

The Delores Project will operate and provide programmatic services at their shelter. This includes 24/7 access, low-barrier services, and emergency shelter. A minimum of 50 shelter beds will be provided. Operational services include: essential bedding for shelter guests, meals (breakfast, lunch, and dinner), laundry services, Homeless Management Information System (HMIS) enrollment, and client support. Programmatic services will include individualized assistance, housing navigation, peer navigation, wrap-around service and resource navigation. These services will be provided directly by The Delores Project or in coordination with HOST and/or its partners.

6. **City Attorney assigned to this request (if applicable):** Megan Waples, Ubaldo Fernandez, McKenzie Brandon

7. **City Council District:** District 3

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name (including any dba's): The Delores Project

Contract control number (legacy and new): HOST-202581334-03

Location: 3450 W. 13th Ave, Denver, CO 80204

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 3

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

- HOST-202157807 01/01/2021 – 12/31/2023
- HOST-202370785-01 01/01/2021 – 12/31/2024
- HOST-202477318-02 01/01/2021 – 12/31/2025
- HOST-202581334-03 01/01/2021 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$3,500,000.00	\$728,000.00	\$4,228,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2021 – 12/31/2025	12 months	12/31/2026

Scope of work:

SERVICES DESCRIPTION

A. Shelter operations

1. TDP will adhere to the 2025 Shelter Standards document that HOST will provide.
2. TDP will provide day-to-day hospitable functions of a temporary 24 hours a day, 7 days a week residential shelter for women and individuals who identify, express, and present as transgender, non-binary, or gender non-conforming experiencing homelessness.
3. TDP will follow a low-barrier, strength-based, trauma-informed, housing-focused approach to shelter operations.
4. TDP will provide a safe place to stay day and night with the following amenities and services:
 - a. A dormitory like room with a clean bed
 - b. A locker to store client belongings
 - c. Meals and snacks
 - d. Hot showers and toiletries
 - e. Onsite laundry service
 - f. Custodial support
 - g. Transit passes for easier access to employment and healthcare.
 - h. Access to telephones for local calls, internet access, and computer stations.

B. Shelter programs

1. TDP will provide a Housing First Model designed to encourage shelter entry through progressive engagement and maximize exits into permanent and stable housing.
2. Rehousing activities include:
 - a. Housing-focused case management services that include Coordinated Entry assessments and individualized housing plans.

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Date Entered: _____

- b. Benefits and resource navigation
- c. Housing navigation including housing searches and landlord outreach and engagement.
- d. Peer navigation including aftercare services for successful retention in housing.

Was this contractor selected by competitive process? Yes,

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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