

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 02/20/2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(This is a concise, one sentence description – please include name of company or contractor, and clearly indicate the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)* Creates a contract to provide a HOME grant in the amount of \$650,000 through the Office of Economic Development to the Colorado Coalition for the Homeless for the provision of tenant-based rental assistance.

3. Requesting Agency: Office of Economic Development

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Doug Selbee
- **Phone:** 720.913.1794
- **Email:** doug.selbee@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Susan Liehe
- **Phone:** 720.913.1689
- **Email:** susan.liehe@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Creates a contract to grant the Colorado Coalition of the Homeless \$650,000 in HOME funds to be utilized for the tenant-based rental assistance (TBRA) program. This program will provide rental assistance and security deposits for 67 households consisting of eligible individuals and families.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** OEDEV-201732706-00
- b. **Duration:** April 1, 2017 – March 31, 2018
- c. **Location:** Denver
- d. **Affected Council District:** Citywide
- e. **Benefits:** TBRA Vouchers/ Affordable Housing
- f. **Costs:** \$650,000

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)*
Please explain.

N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

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Executive Summary

The Tenant-Based Rental Assistance (TBRA) program is a HUD HOME funded activity as authorized under 24 CFR 92.209 administered by OED. The program awarded \$650,000 to the Colorado Coalition for the Homeless (CCH) in a competitive Notice of Funding Availability process to provide security deposits and rental assistance to 67 individuals and families who are homeless or at risk of becoming homeless and is coupled with mandatory individualized case management services. The program funds the rental assistance and security deposits only. The administrative costs and case management services are borne by CCH.

The program provides rental assistance to individuals and families who are homeless or at risk thereof for a maximum term of 24 months. These recipients are required to attend case management services to assess and treat the conditions contributing to their homelessness. Convictions of arson, manufacture of methamphetamine or any sexual offense requiring registration results in disqualification.

The contract term for the 2017 TBRA program is April 1, 2017 to March 31, 2017. This program will start just as the 2016 contract is ending, allowing for no disruption of service to the recipient families and individuals.

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