

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: May 8, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** Amends a contract with Flagship Airport Services, Inc. to add \$13,037,105.77 for a new contract total of \$196,023,467.10 to support continuity of cleaning services at Denver International Airport, in Council District 11. No change to the contract length (PLANE-201953023/PLANE-202579146-02).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sarah Marquez, SVP Airport Operations	Name: Kevin Forgett, State and Local Legislative Advisor
Email: Sarah.Marquez@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Flagship Airport Services Inc. (Flagship) provides janitorial services for the Main Terminal, A Concourse, B Concourse and C Concourse at Denver International Airport (DEN) under contract PLANE-201953023. Services provided by Flagship include general janitorial services, restroom cleaning, carpet cleaning, and floor care/cleaning. Flagship also provides cleaning services for A Concourse, B Concourse, and C Concourse Food Courts in addition to the Main Terminal Transportation Security Administration (TSA) areas.

The need to increase the contract value is driven by a few factors. Prevailing wage increases from the start of this contract to date have been higher than initially forecasted. DEN has a contractual obligation to cover the prevailing wage increases. Additionally, cleanable square footage through the completion of concourse expansion projects including Concourse A West, Concourse A East ground load facility, B Concourse East, C Concourse East and C Concourse ground load facility has increased. Various phases of the Main Terminal Great Hall project have also been turned over to DEN for use and maintenance. The new fixtures and facility layouts of the Main Terminal have unique cleaning requirements that have increased costs.

The increase in contract capacity will allow Flagship to provide cleaning services through the end of the contract term, February 28, 2026.

This contract amendment request aligns with the Airport's guiding principle of "maintaining what we have". This contract will allow DEN to continue providing critical cleaning services for the Main Terminal, Airport Office Building, Concourse A, B, C, and various airfield outlying facilities.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

6. City Attorney assigned to this request (if applicable): John Redmond

7. City Council District: District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name (including any dba's): Flagship Airport Services, Inc.

Contract control number (legacy and new): PLANE-201953023/PLANE-2025791146-02

Location: Denver International Airport

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

March 1, 2021 – February 28, 2026, there is no change to the contract term

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$182,986,361.33	\$13,037,105.77	\$196,023,467.10

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/1/2021 – 2/28/2026	N/A	2/28/2026

Scope of work:

Flagship Airport Services Inc. (Flagship) provides janitorial services for the Main Terminal, A Concourse, B Concourse and C Concourse at Denver International Airport (DEN) under contract PLANE-201953023. Services provided by Flagship include general janitorial services, restroom cleaning, carpet cleaning, and floor care/cleaning. Flagship also provides cleaning services for A Concourse, B Concourse, and C Concourse Food Courts in addition to the Main Terminal Transportation Security Administration (TSA) areas.

Was this contractor selected by competitive process? Yes

If not, why not? N/A

Has this contractor provided these services to the City before? ☒ Yes ☐ No

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Source of funds: Airport Operations and Maintenance (O&M) Funds

Is this contract subject to: ☒ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): This contract was assigned a 37% Minority/Women Business Enterprises “MWBE” by the Denver Division of Small Business Opportunity “DSBO”. Flagship Airport Services, Inc. is currently attaining a 41% MWBE goal.

Who are the subcontractors to this contract? Whayne Enterprises, Inc., AFL Maintenance Group, Inc., Metropolitan Services, Inc., Spark A Cleaning Company, and Maxx Impact Group.

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