

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: 11/8/23

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with the Volunteers of America by adding \$1,333,980 for a revised total contract amount of \$4,996,660 for family motel shelter operations and supportive services for the respite program. This amendment will also add an additional year to the original contract, for a new end date of 12/31/24 (HOST-202371125-03)

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rosemary McQuiggan	Name: Chris Lowell
Email: rosemary.mcquiggan@denvergov.org	Email: Christopher.Lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Volunteers of America (VOA) Family Motel is a renovated motel that has served as an emergency shelter for families and individuals for many years. This program provides not only much needed shelter, but also crucial support to assist households with obtaining permanent or stable housing. Thanks to GO Bond funding, the VOA family motel will be rebuilt, and the program has moved to an interim location while the new facility is constructed. This funding will be used to support operations at the interim location for the VOA Family Motel.

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet below**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services >\$500k

Vendor/Contractor Name: Volunteers of America

Contract control number: HOST-202371125-03

Location: 2660 Larimer St., Denver, CO 80205

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 3

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST-202057224: 01/01/2021 - 12/31/2023
 HOST-202262509-01: 01/01/2021 - 12/31/2023
 HOST-202266504-02: 01/01/2021 - 12/31/2023
 HOST-202371125-03: 01/01/2021-12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,662,680	\$1,333,980	\$4,996,660

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/21-12/31/23	1 year	12/31/24

Scope of work:

A. Shelter Operations

1. VOA will operate, clean, and maintain a 365-day, 24-hour emergency motel located in the City and County of Denver, with 30 rooms designated for families.
2. Clients shall have access to shelter programming on-site. Shelter programming will be offered by VOA staff and any City staff assigned to any family motel location.
3. VOA will provide blankets, towels, continental breakfasts, sack lunches, and dinners daily to all guests.
4. VOA will provide around the clock front desk coverage and crisis intervention services for clients at all locations.

B. Shelter Programs

1. VOA will provide housing-focused case management services in pursuit of positive housing outcomes. Services will include: benefit and income acquisition; case planning; housing search, navigation and placement; and person-centered community referrals.
2. VOA will participate in coordination meetings with HOST and other partners. Specific meetings and frequency will be determined in collaboration with HOST. Examples include, but are not limited to, case conferencing, coordinated entry meetings, and other City-led meetings.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund and 2B Homelessness Resolution Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Who are the subcontractors to this contract? N/A

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Date Entered: _____