

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 3/2/2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: 0472A0914 – The Vendor is UNIFORMS MANUFACTURING for correctional items in relation to clothing for inmates.

3. Requesting Agency: Purchasing

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Janell Schafer, Associate Buyer
- Phone: (720) 913-8159
- Email: janell.schafer@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- Name: Janell Schafer, Associate Buyer
- Phone: (720) 913-8159
- Email: janell.schafer@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

After analyzing our spend analysis and trends of usage on this Master Purchase Order agreement, we are looking to increase the allowable spend amount on this agreement for the remaining life of the agreement from the current amount of \$499,000.00, to a newly requested amount of \$800,000.00.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number: 0472A0914–UNIFORMS MANUFACTURING
- b. Duration: 02/26/2017 – 2/26/2018, with one (1) remaining renewal that would extend the MPO until 12/31/2019
- c. Location: SMITH RD JAIL AND DOWNTOWN DETENTION CENTER
- d. Affected Council District: All Districts
- e. Benefits: To provide necessary supplies clothing and items for correctional population
- f. Costs: Increased MPO amount from \$499,000.00 to a new allowable spend amount of \$800,000.00 for the remaining life of the agreement.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____