

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 8/2/2024

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a master on-call agreement with Autumn Tree Lawn and Landscape for tree maintenance for public rights-of-way, public spaces, and private property, structural tree pruning for parks, parkways, City facilities and City golf course properties, and scheduled tree pruning and stump removal and grinding for parkways. Does not change amount or terms of the contract.

3. **Requesting Agency:** Denver Parks and Recreation

## 4. Contact Person:

|  |   |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert) | Contact person for council members or mayor-council |
| Name: Ben Rickenbacker   | Name: Jesus Orrantia                                |
| Email: Benjamin.Rickenbacker@denvergov.org   | Email: jesus.orrantia@denvergov.org                 |

5. **General description or background of proposed request. Attach executive summary if more space needed:** (who, what, why)

Amendment is to correct an error in the price sheet of tree pruning and stump removal and grinding of stumps in parkways in Group 5, Area E - University Boulevard Florida to E Columbia Place Approx 52 Trees (Trees 12" DBH and larger).

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** District 5

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Master On-Call Contract

**Vendor/Contractor Name (including any dba's):** Autumn Tree Lawn and Landscape

**Contract control number (legacy and new):** PARKS-202475004-01 / 202473492-01

**Location:** District 5

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing: 6/12/2024-6/12/2027

Amended: N/A

**Contract Amount (indicate existing amount, amended amount and new contract total):**

Existing: \$1,000,000

Amended: N/A

| <i>Current Contract Amount</i> | <i>Additional Funds</i> | <i>Total Contract Amount</i> |
|--------------------------------|-------------------------|------------------------------|
| (A)                            | (B)                     | (A+B)                        |
| \$1,000,000.00                 | \$0                     | \$1,000,000.00               |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 6/12/2024                    | N/A               | 6/12/2027              |

**Scope of work:**

Tree maintenance services including parkway pruning and on-call tree maintenance on public and private property described in the sections below.

- Group 4: Structural Tree Pruning on smaller diameter trees for Parks, Parkways, City Facilities and City Golf Course Properties
- Group 5: Scheduled Tree Pruning and Stump Removal and Grinding of Stumps for Parkway Trees in the areas listed below (See Attachments Area A – Area G for maps):  
 Area A: Colorado Blvd from Hampden to 40th Approx 132 Trees  
 Area E: University Boulevard Florida to E Columbia Place Approx 52 Trees (Trees 12” DBH and larger)
- Group 6: Public Right-of-Ways, Public Spaces and Private Property  
 Group A: Tree Pruning on Public Right-of-Ways, Public Property, and Private Property  
 Group B: Tree Removal on Public Right-of-Ways, Public Property, and Private Property  
 Group C: Structural Tree Pruning of Young Trees on Public Right-of-Ways and Public Property  
 Group D: Stump Removal in Public Right-of-Ways  
 Group E: Debris Removal in Public Right-of-Ways  
 Group F: Emergency Tree Services on Public Right-of-Ways

**Was this contractor selected by competitive process?** Yes

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

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**Source of funds:** CIP, Legacy, and Forestry General Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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