

ORDINANCE/RESOLUTION REQUEST

****Please submit to Mayor's Legislative Team by 5 pm Wednesday**

- 1. Title: Lease between DIA and Worldwide Flight Services, Inc.**
- 2. Requesting Agency: DIA**
- 3. Contact Person *with actual knowledge of proposed ordinance***
Name: Brian Elms
Phone: 303-342-2278
Email: brian.elms@flydenver.com
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
Name: Brian Elms
Phone:
Email:
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**
This agreement is for the purpose of leasing a small office of 141.1 sq. ft. on the ramp level of Concourse A to Worldwide Flight Services to support their business of providing contracted ground handling services to several airlines at DIA. This is a month-to-month lease that can be canceled with 30 days written notice by either party. This is a revenue contract.
 - b. Duration**
month to month
 - c. Location**
DIA
 - d. Affected Council District**
11
 - e. Benefits**
 - f. Costs**
\$29,198 annually in revenue
- 6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.**
no

(Completed by Mayor's Office): **Ordinance Request Number:**

Date: