ORDINANCE/RESOLUTION REQUEST
Please email requests to Nancy Kuhn at
Nancy.Kuhn@Denvergov.org by **NOON on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: May 18, 2012

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes**   ☒ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to 31st Street Investments, LLC, their successors and assigns, to encroach into the right-of-way with private sanitary sewer components containing: 120 feet of 4" PVC pipe, 1 clean out, and 44 feet of 6" PCC Gravity pipe near 2555 31st St.

3. **Requesting Agency:** PW Right of Way Engineering Services

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Vanessa Herman
   - **Phone:** 720.913.0719
   - **Email:** Vaness.Herman@Denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
   - **Name:** Nancy Kuhn
   - **Phone:** 720-865-8720
   - **Email:** Nancy.Kuhn@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

   To request a resolution for a Major Encumbrance Permit for private sewer components containing: 120 feet of 4" PVC pipe, 1 clean out, and 44 feet of 6" PCC Gravity pipe near 2555 31st St.

   Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

   a. **Contract Control Number:** N/A
   b. **Duration:**   Permanent
   c. **Location:** 2555 31st Street
   d. **Affected Council District:** Dist#9 Montero
   e. **Benefits:** N/A
   f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

   None.

To be completed by Mayor's Legislative Team:

Revised 08/16/10