

# BOARDS AND COMMISSIONS APPLICATION



Please complete the following information in full,  
current resume or biography and return to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Asian American Pacific Islander Commission

Last Name: Aflague First Name: Gerard

Occupation/Employer: Senior IT Auditor, U.S. Government Accountability Office

Work Address: 1244 Speer Blvd City: Denver Zip: 80129

Work E-mail Address: aflagueg@gao.gov

Work Phone: 303-572-7341 Work/Home Fax: 703-508-9989

Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Home Phone: 703-508-9989 Cell Phone/ Pager: 703-508-9989

Home E-mail Address: gerard.v.aflague@gmail.com

Are you a registered voter?  Yes  No If so, what county? Douglas County

Colorado ID or Driver's License Number: 08-008-0656

Denver City Council District No.: n/a Ethnicity Chamorro

Highest Level of Education or Degree Earned: Masters Degree Year Completed: 2005

Memberships/ Organizations/ Volunteer Activities (include past or present):

Oceania Customs Organisation, 2000-2005, Member

Territorial Governor's Office Transition Team, Carlos Camacho, Member, 2001

Seventh-day Adventist Church Elder, 2014-16, Member

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
Raj Verma	1244 Speer Blvd, Denver 80204	720-234-5824
Dan Campbell	Highlands Ranch, CO 80129	303-881-0774
Jim MacAuley	1244 Speer Blvd, Denver 80204	814-319-6558

### Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes  No   
If yes, please explain on a separate sheet of paper.

[Signature]  
Signature

6/29/16  
Date

### Return Completed Form to:

Anthony R. Aragon, Director of Boards and Commissions

1437 Bannock Street, Room 350

Denver, CO 80202 Phone: (720) 865-9032 Fax: (720) 865-8787

[anthony.aragon@denvergov.org](mailto:anthony.aragon@denvergov.org)

# GERARD V. AFLAGUE

703-508-9989

gerard.v.aflague@gmail.com

## Skills Summary

Skilled in administering public services, investigating federal information technology management efforts, managing online retail stores as an entrepreneur, and coordinating regional organizational events.

## Education

### ***Degree / Date of Graduation***

Masters of Science, Management of Information Systems; NOVA Southeastern University, Fort Lauderdale, Florida; July 2005

Bachelors of Science, Public Administration; University of Guam, Mangilao, Guam; June 1993

## Professional Experience

### ***Gerard Aflague Collection, Denver, CO***

*Owner and Chief Executive Officer – February 2012*

Manages online retail sales of niche home and office décor, and educational resources to customers across the nation and the world. Designs and manufactures home and office products as part of its sales inventory.

### ***Government Accountability Office, Washington D.C.***

*Senior IT Analyst – July 2006 to present*

Plans and executes performance audits of select information technology management domains across the federal government. Domains include IT human capital, cloud computing, operations and maintenance, systems security, voting systems, and general information technology management.

## **Department of Labor, Guam**

*Acting Director – January 2002*

Oversees multiple labor relation domains within the organization ensuring that labor relations, labor laws, employment services, labor statistics, and affiliated labor services are executed to the general public in a manner consistent with law and regulation.

## **Customs and Quarantine Agency, Guam**

*Customs and Quarantine Officer, Supervisor – January 1990 – June 2006*

Enforces border enforcement laws and regulations on people, cargo, and conveyances entering and exiting the territory. Laws and regulations pertain to enforcement of narcotics, agriculture, commercial goods, firearms, currency, immigrations, taxation, among others.

Manages the research and development efforts of the agency as it pertains to public relations, training of employees relative to customs affiliated requirements, and information technology acquisitions.

Represents the agency in international capacity building collaboration efforts within the customs and quarantine domain between regional customs organizations in Australia, New Zealand, Japan, Washington D.C., and other Pacific Island nations.

## **Awards and Acknowledgements**

GAO, Acknowledgement of Engagement Completion, 2013

Governor of Guam Employee of the Year Award, 1998

Event Coordinator Award, Regional Customs Organisation Conference, 2005

## **Professional Skills:**

- Proficient in conducting information technology performance audits and evaluations
- Well versed in conducting interviews to collect facts and information relative to selected objectives
- Excellent interpersonal skills, team player, ability to work well with all levels of an organization
- Highly effective with presentation, verbal and written communication skills
- Commitment to ongoing learning
- Passionate entrepreneur and creative product inventor
- Proficient in Microsoft Office, Adobe Creative Suite, and other design and planning software applications
- Fully bilingual (English and Chamorro).

# BOARDS AND COMMISSIONS APPLICATION



## DENVER THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: DAPAC

Last Name: Arellano, Jr. First Name: Kenneth

Occupation/Employer: City & County of Denver - Office of Economic Development

Work Address: 4685 Peoria St., Ste. 251 City: Denver Zip: 80239

Work E-mail Address: ken.arellano@denvergov.org

Work Phone: 720.865.4824 Work/Home Fax: 720.865.4801

Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Home Phone: none Cell Phone/ Pager: 720.891.0097

Home E-mail Address: keneth.arellano@gmail.com

Are you a registered voter? Yes No If so, what county? Denver

Colorado ID or Driver's License Number: 92-008-1637

Denver City Council District No.: 8 Ethnicity Mixed (Asian & Hispanic)

Highest Level of Education or Degree Earned: Some College Year Completed: 1

Memberships/ Organizations/ Volunteer Activities (include past or present):

Denver's Road Home Employment Subcommittee (Chair) 2016 - Present, (Co-chair) 2014 - 2015,

DABC (Greeter, Intake) from 2009 - Current, Courage Classic (Station Aide Driver)

2008 - Current and CHRA (Member) 2007.

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
Tammy Bellofatto	563 W. Colfax Ave., Denver	720.244.9557
Mary Costa	1175 Osage St., Ste. 201, Denver	720.459.3707
Jacqueline Cradle	12900 Albrook Dr., Denver	303.373.1243

### Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No  
If yes, please explain on a separate sheet of paper.

Signature [Signature]

Date 1/5/2015

Return Completed Form to:

Anthony R. Aragon, Director of Boards and Commissions  
1437 Bannock Street, Room 350

Denver, CO 80202 Phone: (720) 865-9032 Fax: (720) 865-8787

[anthony.aragon@denvergov.org](mailto:anthony.aragon@denvergov.org)

**SUMMARY OF QUALIFICATIONS**

Extensive experience in building relationships, monitoring, and tracking outcomes of Federal Contracts. Collaborates with internal departments and external businesses and organizations to ensure outcomes are met or exceeded. Self-starter who is an excellent communicator and problem solver. Work independently and known to be a team player. Able to successfully create and implement new systems or policies.

**PROFESSIONAL EXPERIENCE**

**City & County of Denver, Denver, CO** **2005 – Present**  
***Business Development Associate II***

- Manage and distribute Job Fair, Recruitment Events and Job Postings to over 400 contacts to community based organizations, educational institutions and partner agencies
- Outreach and develop contacts for job seekers by searching databases and participating in after-hours networking meetings
- Ensure that employers and training subsidy participants were in compliance with Federal Guidelines and Policies and if they were not, appropriate action was taken.
- Monitor, manage and spent budget up to \$300,000 ensuring funding was fully exhausted by program deadline and notify management if additional resources were needed
- Participated in the Request for Proposal process for a Payroll Vendor for the Wage Subsidy Program

**Spherion Human Capital Consulting, Denver, CO** **2003 – 2005**  
***Consultant***

- Assessed and arranged a single point of contract for staff communications providing a centralized location for new policies and procedures allowing for full compliance with the Department of Energy (DOE) federal contract
- Conducted a color coded system for outplacement services to differentiate existing and new clients amongst primary and sub contractors to ensure proper billing and services were rendered
- Outreached to newly laid off people, selling outplacement services, generating over \$200,000

**Spherion Human Capital Consulting, San Francisco, CA** **1999 – 2003**  
***Business Manager***

- Contributed and implemented a Policy and Procedure manual for Adjunct Consultants ensuring company policies and expectations were followed
- Initiated and conducted review of inventory that resulted in an annual cost savings of 30%

**Life Print, San Francisco, CA** **1997 – 1999**  
***Client/Corporate Services Associate***

- Implemented a highly effective membership tracking and renewal process
- Automated a variety of administrative functions that resulted in increased efficiency and reduced staff time by 30%

**Nine West, San Francisco, CA****1994 – 1997*****Store Manager***

- Continually looking out for new trends or styles and relaying information to buying teams regarding competitors and wholesale division
- Communicated with Stockholders regarding business

**Colours by Alexander Julian, Silverthorne, CO****1993 – 1994*****Assistant Manager***

- Initiated and helped develop a customer service training manual that was used for the company
- Set up a system for more efficiently receiving and sending shipment

**The Gap, Lakewood, CO****1991 – 1993*****Assistant Manager***

- Worked with management team in setting floor to company standards
- Set up reward programs and motivators for sales associates
- Responsible for sales associate performance and evaluated each person
- Set sales standards that employees were to follow

**TECHNICAL SKILLS**

Access, Excel, Word, Outlook, Internet, CBMS, Connecting Colorado, Job Link

**EDUCATION/TRAINING/MEMBERSHIPS**

Chair, Denver's Road Home Employment Subcommittee, 2016 - Present

Co-Chair, Denver Road Home Employment Subcommittee, 2014 - 2015

Membership, Colorado Human Resources Association (CHRA), 2007

Domestic Violence Training, Steamboat Springs, CO, 2006

Global Career Development Facilitator Training, Denver, CO, 2006

College Courses taken at Metropolitan State University of Denver, Denver, CO

United States Army, Spec 4 (1988 - 1991)

# BOARDS AND COMMISSIONS APPLICATION



Please complete the following information in full,  
current resume or biography and return to the address below.

**Type or print in blue or black ink.**

Board or Commission you are applying for: Denver Immigrant and Refugee Commission

Last Name: Chan First Name: William

Occupation/Employer: Program Coordinator of the Immigrant Initiative/Denver Public Library

Work Address: 3265 Federal Boulevard City: Denver Zip: 80211

Work E-mail Address: wchan@denverlibrary.org

Work Phone: 720-865-0932 Work/Home Fax: 720-865-0933

Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Home Phone: 303-842-5500 Cell Phone/ Pager: 303-842-5500

Home E-mail Address: chan.willm@gmail.com

Are you a registered voter?  Yes  No If so, what county? United States

Colorado ID or Driver's License Number: 01-172-0344

Denver City Council District No.: 1 Ethnicity Chinese (Hoa)

Highest Level of Education or Degree Earned: Master's Degree Year Completed: 2013

Memberships/ Organizations/ Volunteer Activities (include past or present):

American Red Cross (Mile High Chapter), COMunidad (advocacy group promoting diversity in Colorado's cultural community), REFORMA (group promoting diversity in libraries), Human Services Network, Colorado Providers for Integration Network, Asian Chamber of Commerce

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
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Pilar Castro-Reino, Language and Learning Services Manager, 10 W 14th Ave, 303-880-2105

Meg Allen, Community Integration Director, 6795 E Tennessee Ave, 303-953-7060 x111

Julie Laser, University of Denver Professor of Social Work, 2148 S High St, 303-871-2352

**Special Information:**

Is there anything that would adversely affect public confidence in your appointment or service? Yes  No

If yes, please explain on a separate sheet of paper.

*William Chan*  
Signature

11/7/13  
Date

**Return Completed Form to:**

Anthony R. Aragon, Director of Boards and Commissions

1437 Bannock Street, Room 350

Denver, CO 80202 Phone: (720) 865-9032 Fax: (720) 865-8787

[anthony.aragon@denvergov.org](mailto:anthony.aragon@denvergov.org)

## Will Chan

Will Chan is the Director of Economic Mobility for the North Denver Cornerstone Collaborative and the National Western Center.

Will brings a wealth of experience in the public sector as a champion of marginalized and diverse populations. Before joining the Mayor's Office of the National Western Center and the North Denver Cornerstone Collaborative as the Director of Economic Mobility, Will managed the New Americans Project with Denver Public Library providing programming and services to Denver's immigrant, refugee, and asylee populations. Previously, he served as an ambassador for the White House Initiative on Asian Americans and Pacific Islanders. Among his honors, Will has been awarded Library Journal's Mover and Shaker award, the EY Next Generation Leadership award with the Colorado Business Committee for the Arts, and Denver Business Journal's 40 Under 40 award.

A Colorado native, Will received his bachelor's degree from Colgate University and a master's in nonprofit management from the University of Denver.



# BOARDS AND COMMISSIONS APPLICATION



# DENVER

## THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Asian American Pacific Islander Commission

Last Name: Schukar First Name: Shail

Occupation/Employer: Triunity Engineering & Management Consultant for CCD

Work Address: 621 17th St City: Denver Zip: 80293

Work E-mail Address: shail.schukar@triunityeng.com or shail.schukar@denvergov.org

Work Phone: \_\_\_\_\_ Work/Home Fax: \_\_\_\_\_

Home Address: ████████████████████ City: ██████ Zip: ██████

Home Phone: \_\_\_\_\_ Cell Phone/ Pager: 720.219.8337

Home E-mail Address: shailschukar@gmail.com

Are you a registered voter?  Yes  No If so, what county? Denver

Colorado ID or Driver's License Number: 01-358-0341

Denver City Council District No.: 9 Ethnicity South Asian - Indian

Highest Level of Education or Degree Earned: Undergraduate/Political Science Year Completed: \_\_\_\_\_

Memberships/ Organizations/ Volunteer Activities (include past or present):

Board Member South Asian Chamber of Commerce

Member Cole Neighborhood Association


Member Women in Transportation

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
Will Chan	will.chan@denvergov.org	303.842.5500
Sarah Abbas	sarah.a215@gmail.com	941.252.0510
Mike Peek	mike.peek@triunityeng.com	720.201.6394

### Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes  No   
If yes, please explain on a separate sheet of paper.

 10.18.17  
Signature Date

Return Completed Form to:  
Barry Burch Jr., Director of Boards and Commissions  
1437 Bannock Street, Room 350  
Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787  
[barry.burch@denvergov.org](mailto:barry.burch@denvergov.org)

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**BAC-2901**

<b>Board Name</b>	Denver Asian American Pacific Islander Commission	<b>Status</b>	In Process
<b>Salutation</b>	Mrs.	<b>Type</b>	Appointment
<b>First Name</b>	Mary Jeneverre	<b>Preferred Email</b>	jeh@nefe.org
<b>Last Name</b>	Schultz	<b>Other Email</b>	jeneverre@hotmail.com
<b>Contact Name</b>	Mary Jeneverre Schultz	<b>Preferred Phone</b>	3035485892
<b>Middle Name</b>		<b>Other Phone</b>	3032243502
<b>MMAC Trans. Mode Group</b>			

**Work and Home Address**

<b>Work Address</b>	1331 17th Street, #1200	<b>Home Address</b>	[REDACTED]
<b>Work City</b>	Denver	<b>Home City</b>	[REDACTED]
<b>Work State</b>	CO	<b>Home State</b>	[REDACTED]
<b>Work Zip</b>	80202	<b>Home Zip</b>	[REDACTED]

**Additional information**

<b>Are you a registered voter?</b>	Yes	<b>Gender</b>	Female
<b>If so, what county?</b>	Arapahoe	<b>Other Gender</b>	
<b>Denver City Council District No</b>	Unknown	<b>Race/Ethnicity</b>	Asian
<b>Occupation/Employer</b>	National Endowment for Financial Education	<b>Other Ethnicity</b>	
		<b>Objection to appointment?</b>	No
		<b>Special Information</b>	

**Reference Details**

<b>Reference Name #1</b>	Frankie Anderson	<b>Reference Email #1</b>	fanderso@auroragov.org
<b>Reference Phone #1</b>	3033268695		
<b>Reference Name #2</b>	Annie Guo	<b>Reference Email #2</b>	info@asianavemag.com
<b>Reference Phone #2</b>	3039376888		
<b>Reference Name #3</b>	Billy J. Hensley	<b>Reference Email #3</b>	bjh@nefe.org
<b>Reference Phone #3</b>	3032243505		
<b>Owner</b>	Denver Integration	<b>Created By</b>	Denver Integration, 10/26/2017 8:47 AM
		<b>Last Modified By</b>	Denver Integration, 10/26/2017 8:47 AM

**Position Title:** Project Manager (Adult Education)  
**Responsibility Emphasis:** Underserved Communities  
**Department:** Grants & Research  
**Reports to:** Director of Education

### **Overall Responsibility**

The **Project Manager (Underserved Communities)** is responsible for planning, executing, and evaluating projects according to predetermined timelines and budgets that seek to provide financial education resources to adult underserved communities. Specifically, the Project Manager will oversee the continued development and dissemination of Financial Workshop Kits, NEFE Fellows, and the NEFE Financial Education Evaluation Toolkit. Additional duties will be implemented and evaluated as deemed appropriate by NEFE leadership. Responsibilities include:

- **Administer day-to-day operations of Financial Workshop Kits**
  - Manage strategic planning for implementation and evaluation of FWK
  - Develop detailed outreach plans and promotional illustration to disseminate FWK to targeted groups, including:
    - Social service and professional associations
    - Nonprofit organizations
    - Government agencies
  - Present FWK resources at appropriate conferences and meetings
  - Create evaluation plan for FWK that will:
    - Measure analytics
    - Define success factors
    - Collect data from users
    - Articulate a long-term assessment strategy
  - Manage relationships with various constituent/audience groups who will use FWK
  - Manage relationships with various subject matter experts to assure FWK materials are relevant and appropriate
  - Work closely with educational and editorial content staff to assure FWK aligns with NEFE education philosophy and editorial style standards
  - Identify opportunities, in partnership with SAM manager, for programmatic intersection between SAM and FWK
  - Work closely with web development director to assure functionality of FWK
  - Work with Director of Education to assure FWK espouses the tenets of adult education principles
  - Work closely with MarCom staff in the development and production of collateral/promotional materials
  - Manage relationships with outside vendors when additional support and expertise is needed
  - Work with NEFE Senior Staff to identify and prioritize FWK topics and themes for new and current workshops—including consideration of case management tools for resource section
  - Create budget and timeline for FWK per calendar year
- **Administer day-to-day operations of NEFE Financial Education Evaluation Toolkit**
  - Articulate an outreach plan for groups that underutilize evaluation of financial education programming (including working closely with others who have created evaluation outreach plans such as the Director of HSFPP, Director of Education, etc.)
  - Work with Director of Education to create a plan to learn evaluation principles as they relate to financial education
  - Respond to and log user inquiries (will work closely with G&R Associate during transition of these duties)

- Coordinate updates to web user interface, which includes working closely with web development firm and web development director/manager
- Work with Director of Education to incorporate additional assessment questions to toolkit
- Manage ongoing improvements and maintenance of toolkit, including:
  - Overseeing occasional updates to toolkit manual and quick start guide
  - Working closely with evaluation experts when question bank needs to be refreshed
- Present the Evaluation Toolkit resource to various practitioner/social service-focused audiences
- Assist Director of Education on initiatives and special projects that include writing, editing, and report production for various internal and external audiences
  - This includes representing NEFE at meetings, conferences, and other events
- Coordinate NEFE Fellows: a graduate student intern program
  - Work with Senior Staff to determine their departmental needs for Fellows
  - Assist in dissemination of Fellows job announcements
    - Work with universities to circulate position posting
    - Outreach to associations (e.g., ACCI, AFCPE, etc.) to assist in identifying Fellows applicant pool
  - Manage application process (including scheduling interviews, coordinating reference checks, etc.)
  - Facilitate agreements between NEFE and universities as needed
- Other duties as assigned

#### Job Requirements:

- Bachelor's Degree
- 5+ years work experience in project management
- Established strategic, operational, and technical management skills, including management of web-based programs
- Ability to communicate progress, risks, timelines, expectations, and deliverables on multiple ongoing projects
- Adaptable to a changing environment
- Demonstrated ability to establish and maintain effective relationships and partnerships with key stakeholders
- Ability to extract cooperation of peer- and senior-level staff
- Demonstrated ability to lead and manage complex projects that are national in scope including management and planning related to program expenses
- Excellent public speaking ability
- Ability to organize and conduct focus groups of diverse audiences
- Significant experience using Microsoft Office programs including Word, Excel, PowerPoint, and SharePoint
- Demonstrated ability to meet deadlines
- Commitment to and understanding of communities traditionally underserved by financial education efforts
- Excellent organizational and interpersonal skills

Mary Jeneverre Schultz is the project manager of the Denver-based National Endowment for Financial Education. She showcases her work on [www.FinancialWorkshopKits.org](http://www.FinancialWorkshopKits.org).

She completed a fellowship with the Leadership Education for Asian Pacifics, Inc. (LEAP) in 2015. She has a master's degree in nonprofit management from Regis University in Denver. She graduated with a bachelor of art degrees in communications emphasizing journalism and political science with a strong interest in international politics from California State University, Fullerton.

Her past projects include Habitat for Humanity, Financial Planning Association, and National Center for Families Learning, Mental Health America and Salvation Army. Her workload will include evaluations and marketing programs as well as designing train the trainer modules.

Her career began as a business reporter for the Inland Valley Daily Bulletin in Ontario, Calif., a 90,000-circulation daily newspaper. In 1996, she moved to Greeley, Colo., and worked as a business reporter for the Greeley Tribune, a 30,000-circulation evening newspaper. Since then, she has worked in a variety of trade publications such as a senior writer for Standard & Poor's Compustat, associate and managing editor of the Business Word and senior editor of four publications for the Museum Store Association.

Her collaborative projects have included Salvation Army, Paralyzed Veterans of America, Volunteers of America, United Negro College Fund. To date, she has worked with more than 100 nonprofit institutions, creating financial literacy in booklets, Web sites and facilitator's formats. Under her tutelage, she has received the bronze quill and regional merit for developing financial education content with the New York-based American Foundation for Suicide Prevention and an excellence award from the Intermountain Chapter of the Society for Technical Communication for the project in collaboration with the DC-based National Association of Service and Conservation Corps.

To understand the Denver nonprofit arena, she has volunteered for groups such as World Vision, Devereux Cleo Wallace, Avon Walk for Cancer, MESA, Leader's Challenge, Our Lady of Loreto Catholic Parish. Her current volunteer activities include Aurora Asian/Pacific Community Partnership. She is involved with local Toastmasters groups in downtown Denver.