

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/11/22

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Volunteers of America by adding \$73,000 for a total contract value of \$3,358,000 to fund shelter operations and programs at the Family Motel.

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rosie McQuiggan	Name: Jack Wylie
Email: rosemary.mcquiggan@denvergov.org	Email: jack.wylie@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The amended agreement adds a respite care case manager and respite care services including transportation assistance, hygiene products and clothing for respite clients.

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: Volunteers of America Colorado Branch

Contract control number: HOST 202262509-01

Location: 2660 Larimer St Denver, CO 80205

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
01/01/2021-12/31/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$3,285,000	\$73,000	\$3,358,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2021-12/31/2023	n/a	n/a

Scope of work:

- A. Shelter Operations
 - 1. VOA will operate, clean, and maintain a 365-day, 24-hour emergency motel located at 4855 W Colfax Ave and 4905 W Colfax Ave. Secured space shall be allocated for client activities including sleeping, showering, and laundering of client-belongings. Clients shall have access to a kitchen area and to shelter programming on-site.
 - 2. Thirty shelter rooms will be reserved for families with children experiencing homelessness, allocated based on voucher writers from VOA and/or Denver Human Services (DHS) within criteria set by HOST.
 - 3. Ten shelter rooms will be reserved for people experiencing homelessness also in need of a safe space to medically recuperate, also known as “respite.” These rooms are allocated by staff from HOST and within criteria set by HOST.
 - 4. VOA will provide blankets, towels, a continental breakfast, a sack lunch, and dinner daily. Shelter programming will be offered by VOA staff and any Family-Motel assigned DHS staff.
 - 5. VOA will provide around the clock front desk coverage and crisis intervention services for clients
- B. Shelter Programs
 - 1. VOA will provide housing-focused case management services in pursuit of positive housing outcomes. Services will include assisting to secure a regular income stream including funding for housing, housing navigation, landlord negotiation, and move-in assistance.
 - 2. VOA will participate in coordination meetings with DHS, HOST, and other partners on a schedule determined by HOST, prospectively monthly.
- A. Respite Care – for ten months of 2022 starting 3/1/2022 through 12/31/2022 ONLY.
 - 1. VOA will provide a respite case manager. Case management services to include conducting needs-based and program eligibility assessments, benefits enrollment when applicable, completing ADL assessments of potential clients, identifying move along strategies that will assist clients in exiting the program into a safe and more stable destination.
 - 2. VOA provide transportation assistance (e.g. bus tickets), hygiene products and clothing for respite clients.

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Was this contractor selected by competitive process? Yes If not, why not? n/a

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund, Homelessness Resolution Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): n/a

Who are the subcontractors to this contract? n/a

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